



CABINET	<i>Gloucestershire County Council</i>
23 June 2021	
Minutes	

**PRESENT
MEMBERSHIP:**

Cllr Lynden Stowe – Deputy Leader & Cabinet Member for Finance and Change
Cllr Stephen Davies – Cabinet Member for Childrens Safeguarding and Early Years
Cllr Carole Allaway Martin – Cabinet Member for Adult Social Care Commissioning
Cllr Kathy Williams – Cabinet Member for Adult Social Care Delivery
Cllr David Gray – Cabinet Member for Environment and Planning
Cllr Dave Norman – Cabinet Member for Public Protection, Parking and Libraries
Cllr Phil Robinson – Cabinet Member for Economy, Education and Skills
Cllr Vernon Smith – Cabinet Member for Highways and Flood
Cllr Tim Harman – Cabinet Member for Public Health and Communities

1. Apologies

No apologies.

2. Minutes

The minutes of the meeting on 24 March 2021 were agreed as a correct record.

3. Declarations of Interest

No declarations of interest were made at the meeting.

4. Questions at Cabinet Meetings

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A total of 11 member questions were submitted for consideration in advance of the meeting.

The following supplementary questions were asked at the meeting

Question 3 – Cllr Colin Hay asked how members would be able to influence and to be consulted on the spending of the Gloucestershire Restart Fund?

Cllr Lynden Stowe replied that it would be through him and that work was underway to capture what other grant schemes were available so as not to duplicate. A format would be created that would allow for applications to be made.

Question 4 – Cllr Colin Hay referred to the liberal democrat amendment at budget council to allow for some funding for members to distribute to communities. He asked if the Cabinet member agreed that councillors were best placed to help advise on how to distribute funds?.

Cllr Lynden Stowe replied he agreed councillors were well placed and the administration had empowered those councillors to do this.

Question 5 – Cllr Colin Hay asked for confirmation that the general reserves funds would not be touched until the next budget setting period and asked how the member would consult with councillors on how to allocate.

Cllr Lynden Stowe replied that any proposals would be fully documented and available for all members to view.

Question 6 – Cllr Alex Hegenbarth asked for clarification of how much of the electricity would come from renewable sources.

Cllr David Gray replied he could not confirm at this time and would come back in writing.

Question 8 – Cllr John Bloxsom asked whether the support and advice to childcare businesses would be sufficient to enable the children's early years and safeguarding sector to be sustainable?

Cllr Stephen Davies replied advice was available and that he welcomed the views of members on what advice should be provided.

Question 9 – Cllr John Bloxsom asked if the reliance on agency staff was alarming to the Cabinet Member?

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Cllr Lynden Stowe replied that alarming was not the right word; the Council was always reviewing this and would like to see improvement in those figures. We were not the only council looking for social workers so sometimes the Council had to live with the additional costs of using agency staff. The direction of travel was going in the right direction.

Question 10 – Cllr John Bloxsom asked for assurance that the provision would get through, suggesting that, when schools were closed, provision in holiday period seemed to be difficult to implement.

Cllr Stephen Davies replied that because schools are open, communication would be easier and the aim was to increase outreach.

Question 11 - Cllr John Bloxsom asked for assurances that we are seeking to increase the numbers of staff using low emission vehicles. He asked to be provided with numbers and a target figure?

Cllr David Gray replied he would come back to the member with the numbers.

5. Outside bodies

Cabinet considered the outside bodies and partnership document and the names listed in the annex.

RESOLVED to:

Agree the appointments in Appendix A.

6. Gloucestershire Childcare Sufficiency Assessment 2021

Cllr Stephen Davies, Cabinet Member for Children’s Safeguarding and Early Years, sought Cabinet approval for Gloucestershire’s Childcare Sufficiency Assessment 2021.

The Childcare Act 2006 imposed local authorities with a duty to ensure there was sufficient childcare provision in their localities. A key element of that duty was to undertake an annual assessment of the childcare available and produce an annual report for Council members on how the duty is being met.

The Childcare Sufficiency Assessment 2021 provided an analysis of childcare supply and demand across Gloucestershire, including information about its quality and accessibility. The duty to complete an annual childcare sufficiency assessment

was waived for 2020 as part of the initial response to Covid-19. As such this was the first assessment since 2019.

Members noted that this was a sector with many challenges and noted their thanks to officers.

Having considered all of the information, Cabinet noted the report and,

RESOLVED to:

Approve the Childcare Sufficiency Assessment 2021 and delegate authority to the Executive Director of Children's Services, in consultation with the Cabinet Member for Children's Safeguarding and Early Years, to make any final changes prior to publication.

7. Holiday Activities and Food Programme 2021 - 2022 (HAF)

Cllr Stephen Davies, Cabinet Member for Children's Safeguarding and Early Years, sought Cabinet approval for the allocation of £1,289,310 of Gloucestershire's grant from the DFE for the Holiday Activities and Food (HAF) programme.

Gloucestershire County Council was awarded a grant of £1,546,870 by the Department of Education on 8th February 2021, in order to fund the Holiday Activities and Food Programme during the period March 2021 – March 2022.

The terms of the HAF provided that £155,560 should be allocated by the council to provide activities and food for one week during the Easter Holiday 6th – 9th April 2021. This allocation was approved by an Individual Cabinet Member Decision Report dated 12th March 2021.

The recommendations in the report related to the remaining £1,391,310 of the HAF Grant which the Council was required to allocate to the provision of food and holiday activities for children and young people (5 – 16) eligible for Free School Meals (FSM) and their families, during the Summer Holiday and Christmas Holiday in 2021 – 2022 Financial year.

The Cabinet Member noted the allocation of funding in the report and outlined an amendment to the reported recommendations:

- Option One allocation to read £1,391,310
- Allocate £247,113 to support additional costs of delivering the HAF programme

In addition an amendment was made to allocate £1,391,310 from the Contain Outbreak Management Fund to the programme to extend the fund to a wider group of vulnerable children and families. This would be used to allocate match funding of

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£990,893 between the six District Councils in proportion to the number of children eligible for free school meals, a further £300,417 to support the additional costs of delivering the programme and £100,000 to extend the dedicated HAF team.

The Leader noted the changes (outlined in full in the resolution within these minutes) and explained that this doubled the commitment in the paper thanks to Central Government and the County Council's strong partnership with district colleagues.

All six weeks of the holidays would be covered. The leader highlighted that Gloucestershire County Council was one of the few councils in the country that would be doing that. It was felt that following teething problems in the first year there had been improvements.

Cabinet noted the Equality Impact Assessment received alongside the report.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

Delegate authority to the Assistant Director for Integrated Children and Families Commissioning, in consultation with the Cabinet Member for Children's Safeguarding and Early Years to approve Option One - the allocation of £1,391,310 of Gloucestershire's grant from the DFE for the Holiday and Activities Programme (HAF) as follows:

1. Allocate £990,893 by District, based on the number of children and young people registered Free School Meals (FSM) in grant to a District Lead, who will ensure the delivery of activities and food during the summer holiday 2021 and Christmas Holiday 2021 periods. Grants will be approved following the completion of an expression of interest and application form.
2. Allocate £247,113 to support the additional costs of delivering the HAF programme including: transport in rural areas, countywide activity providers, additional food to fill any gaps identified in the proposed provision. Grants will be approved following the completion of an application form.
3. Allocate £153,304 to fund a dedicated team HAF Team within the Children and Families Commissioning Hub to support delivery and management of the HAF Programme.

In addition to agreeing the recommendations contained within the report, Cabinet resolves to:

1. Allocate £1,289,310 from the Contain Outbreak Management Fund to the local Holiday Activities and Food Programme in order to extend the fund to a wider group of vulnerable children and families who would not

otherwise be eligible, including young people aged 16 and over, children with additional needs and disadvantaged families from black, Asian and other minority ethnic communities.

2. Delegate authority to the Assistant Director for Integrated Children and Families Commissioning, in consultation with the Cabinet Member for Children's Safeguarding and Early Years to
 - a) Allocate match funding of £990,893 between the County's six District Councils in proportion to the number of children eligible for free school meals within each District. This will take the form of a grant, payable on receipt of an expression of interest and application form, to enable them to provide or commission food and activities for this wider group of vulnerable children and families.
 - b) Allocate a further £270,000 to support the additional costs of delivering the programme to wider vulnerable groups, including: transport in rural areas, countywide activity providers, additional targeted provision for more hard to reach groups unable to deliver large scale provision. This will take the form of a grant pot payable to voluntary and community groups on receipt of a successful expression of interest.
 - c) Allocate £100,000 to expand the dedicated team HAF Team within the Children and Families Commissioning Hub to support delivery and management of the expanded HAF Programme.

8. Mental Health Accommodation Based Support

Cllr Carole Allaway Martin, Cabinet Member for Adult Social Care Commissioning, sought Cabinet approval for the revised deadlines set out within the report for the recommissioning of the supported accommodation services project in respect of individuals requiring mental health supported accommodation. The report also sought approval to split the current staffing funding within the current contract for the provision of Mental Health Accommodation Based Supported Services with GHCNHSFT into a) funding provided to GHCHSFT for a Placement Review Team; and b) funding provided to Gloucestershire County Council's Adult Social Care Joint Commissioning Team to provide new joint commissioning resources.

The changes were to allow for the recommissioning. Currently 108 individuals would have their needs reviewed. There was a lack of high quality self contained accommodation in Gloucestershire so new builds would be required. Due to the large amount of required new build, the time estimated to take would be 3 years from October 2021 to complete. It was important to involve service users in the process.

Cabinet noted the Equality Impact Assessment received alongside the report.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

1. Note and approve the revised timeline for the deadlines set out in the report for the recommissioning of the Supported accommodation services project in respect of individuals requiring mental health supported accommodation

2. Approve the splitting of the current staffing funding budget of £437,995 within the current contract for the provision of Mental Health Accommodation Based Supported Services with GHCNHSFT into (a) funding provided to GHCNHSFT for a Placement Review Team; and (b) funding provided to Gloucestershire County Council's (GCC) Adult Social Care Joint Commissioning Team to provide new joint commissioning Resources

3. Delegate authority to the Executive Director: Adult Social Care and Public Health to enter into a section 75 agreement with the Gloucestershire Clinical Commissioning Group (GCCG) and GHCNHSFT for the provision of the Placement Review Team. .

The proposed Section 75 agreement shall continue for the length of the recommissioning project, a period of approximately 36 months commencing on 1st October 2021, at an estimated maximum total value to the Council of £539,085.

9. Rural Mobility Fund - Update

Cllr Philip Robinson, Cabinet Member for Economy, Education and Skills, sought Cabinet authorisation for the procurement of goods and services through the Rural Mobility Funding received from the Department for Transport, in accordance with the Council's approved bid submission. The Council's project involved providing an enhanced Demand Responsive Transport (DRT) service for two rural areas that currently suffer from poor transport links – The South Forest of Dean and North Cotswolds; working with GCC Communications on a comprehensive marketing plan; procuring four bespoke wheelchair accessible minibuses; and procuring two bus service contracts (one in respect of the North Cotswold areas and the other in respect of the South Forest of Dean area).

The project was planned as a two-year pilot, and funded by the DfT. Based on the DRT model of service delivery, the service would deliver an innovative transport solution, starting as two pilot schemes in Gloucestershire's two most rural districts. The government funding that had been received was to specifically kick-start this new on demand service – the aim was to; (i) finance the services provided by the

proposed project/scheme itself, and (ii) ensure that public transport in the rural areas continued to be a viable, encompassing service offer and to reverse recent trends of passenger decline and hopefully proving a new, more efficient way of providing public transport in rural areas.

Current traditional timetabled services suffer from two issues:

- Restricted options – some only provide a link to the nearest town one day a week
- Declining passenger numbers – as increasing delivery cost restricts the range of services fewer people are inclined to use them

The service would be launched by March 2022. After two years of the service a full project report and review would take place, including a decision on future funding. If the service was unsuccessful then the winding down would begin; a full exit strategy would be in place in case one is required. Any continuation of the services would be funded by the GCC transport budget, though this would only be continued if an acceptable business case could be made, and it could be proven to provide value for taxpayer money. Any decision around continuation of the service would then be brought to Cabinet.

In response to questions it was confirmed that Community Transport schemes would be invited to submit bids. Members outlined the flexibility of the initiative and the importance of communicating it in the right way. Cabinet reflected on the positive impact this could have on individuals with needs who were remaining in their own homes and needed transport.

Cabinet noted the Equality Impact Assessment received alongside the report.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

Delegate authority to the Executive Director: Economy, Environment and Infrastructure, in consultation with the Cabinet Member for Economy, Education and Skills to enter into contracts for goods and services as outlined in this report in respect of the Rural Mobility Fund (RMF), in accordance with the Council's approved submission to the Department for Transport. In summary:

1. Conduct a mini-competition process using an existing fully compliant framework to deliver four (4) bespoke, wheelchair accessible, Euro VI engine minibuses,
2. Award such call-off contract to the preferred tenderer(s);
3. Conduct a competitive procurement process (using the current dynamic purchasing system for a bus service contract in North Cotswolds. The proposed contract shall continue for period of approximately 2 years, with an option to extend for another 2 years

at GCC's discretion;

4. Award such contract to the preferred tenderer(s);

5. Conduct a competitive procurement process (using the current dynamic purchasing system for a bus service contract in South Forest of Dean. The proposed contract shall continue for period of approximately 2 years, with an option to extend for another 2 years at GCC's discretion;

6. Award such contract to the preferred tenderer(s);

7. Award a contract for the supply of a contact centre (and associated software) services to Lincolnshire County Council. "Call Connect" is Lincolnshire County Council's branding of their contact centre. The proposed contract shall continue for period of approximately 2 years, with an option to extend for another 2 years at GCC's discretion.

10. Community and Adult Skills Programmes 2021 – 2022.

Cllr Philip Robinson, Cabinet Member for Economy, Education and Skills, sought Cabinet approval to enter into the funding agreement with the Education and Skills Funding Agency (ESFA) for the purpose of funding the delivery of Community Learning and Adult Skills Programmes during the 2021 - 2022 academic year; and continue to award call-off contracts of varying lengths up to a maximum of 12 months (dependent on the type of course or piece of work, for the 2021 - 2022 academic year) for the provision of adult learning services under the GCC Community and Adult Skills Programmes 2018/19 to 2021/22 framework agreement awarded in October 2018 (valid until September 2022).

The costs of the Adult Education contracts would be met from the ESFA grant, totalling £2,616,429 for the 2021 - 2022 academic year. A total of £2,116,430 will be allocated to Adult Education in Gloucestershire (direct delivery team) for skills and community learning courses and a total of £499,999 to the appointed sub-contracted providers for community learning courses under the contract framework agreement.

The Education and Skills Funding Agency (ESFA) funding enabled the council to contribute to developing skills in the local economy; this provision was especially important to recover from the Global Pandemic.

Members discussed the duty the Council had to those individuals that later in life, commenting on the need for enhanced education and how important providing opportunities for them was.

Cabinet noted the Equality Impact Assessment received alongside the report.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

Delegate authority to the Executive Director of Economy, Environment & Infrastructure to:

1. Enter into a funding agreement with the Education and Skills Funding Agency (ESFA) under which the council shall receive ESFA funding for the purpose of delivering Community Learning and Adult Skills Programmes for the 2021- 2022 academic year;

2. To continue to award, during the academic year 2021 - 2022, a series of 12 month call-off contract(s) for the supply of learning to adult learners, utilising the ranking criteria, from the providers appointed under a four year contract framework agreement in 2018 (up to the value of £499,999 in respect of any single call-off contract). Individual call-off contracts whose value exceeds £250,000 will be made in consultation with the Cabinet Member for Economy, Education and Skills. Any call-off contract with a value of £500,000 or more shall be the subject of a separate Cabinet decision.

11. Adoption of the ULEV (Ultra Low Emissions Vehicles) Strategy and the process for the procurement and installation of Electric Vehicle Chargers across Gloucestershire.

Cllr David Gray, Cabinet Member for Environment and Planning, sought Cabinet authorisation to adopt the Gloucestershire ULEV (Ultra Low Emissions Vehicles) Strategy and to conduct a competitive procurement for one or more contracts to install and operate Electric Vehicle chargers in Gloucestershire in locations that will maximise the success of the strategy.

In December 2019 Cabinet agreed our Climate Change Strategy. It committed the council to Net Zero emissions by 2030 and the whole of Gloucestershire to Net Zero by 2045. Transport accounted for 1/3 of carbon emissions and is a critical sector for decarbonisation. The Council would help people choose greener transport by investing in 1000 charge points: that meant up to 500 locations where two cars can charge up.

The report and strategy showed how the council would support growth in Electric Vehicles in our roles as an investor, partner and enabler. The member outlined the importance of providing practical steps and to demonstrate how the Council would lead in this area, considering how the Council could help people to switch to electric vehicles by investing in on street chargers in residential areas.

The Council had already budgeted over £620,000 for EV Infrastructure and would access government grants to make the money go much further. This was more than

enough to make a start; however further internal and external funding would need to be sought later to reach our ambition of 1000 charge points. Should funds not be available the Council would not be contractually committed to any minimum spend.

In response to a question it was explained that 100% renewable energy would be used in the charging points.

It was noted that in the Highways Team, Electric Vehicles were already being purchased.

The Leader outlined that the Council was leading the way in this area, investing money and delivering on the ground to make a difference for residents.

Cabinet noted the Equality Impact Assessment received alongside the report.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

1. Adopt the Gloucestershire ULEV strategy setting out the council's leadership role as an investor, partner and enabler of EV infrastructure and other measures to support the switch to low carbon transport.
2. Delegate authority to the Executive Director Economy, Environment and Infrastructure to:
 - a) conduct a competitive procurement process using the Crown Commercial Services Dynamic Purchasing System for Vehicle Charging Infrastructure Solutions (RM6213) for a 3+1+1+1 year contract to the value of up to £6 million (including third party spend) for the supply and installation of electric vehicle chargers in Gloucestershire.
 - b) award the contract(s) to the successful bidder and call off works and services from the contract(s) up to the value of the resources available to the council and in accordance with the approach set out in the Resource Implications and Financial Implications sections of this report.
 - c) identify and prioritise locations for the council's investment in a public EV charger network by applying the methodology from the ULEV strategy and to install new chargers in a rolling implementation plan.
 - d) develop plans for more low emission, low carbon buses to deliver the government's Bus Back Better strategy and road map to net zero bus services.

12. Procurement of Front Line Fire Engine Appliance Replacements

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Cllr Dave Norman, Cabinet Member for Public Protection, Parking and Libraries, sought Cabinet approval to procure up to 12 new Fire Engine Appliances for Gloucestershire Fire and Rescue over the 3 year period commencing July 2021.

The GFRS Fire Engine Fleet was ageing with twenty Front Line Fire Engine Appliance vehicles identified as needing to be replaced over the next 5 years. Capital funding of £3.7million had already been secured which would enable GFRS to purchase up to twelve Front Line Appliances over the next 3 years.

Under the Fire and Rescue Service Act 2004, the Fire Authority had a legal requirement to provide responses to fires, road traffic collisions and promote fire safety. If Cabinet were unable to support the replacement of fire appliances, there was a real risk that these vehicles could suffer a terminal failure due to their age exposing the Service and the public to unacceptable levels of risk. Not replacing the vehicles would be at odds with the Council's vision & values and would not align with the strategic aims for response and resilience whereby we aim to respond promptly and efficiently to deal with fires and others emergencies when they occur.

Procurement of fire appliances through a bespoke NFCC framework minimised the risk to GCC and GFRS by maintaining legal compliance with Public Sector Procurement Regulations. The framework provided the best value for money and was public procurement law compliant. The proposed framework agreement had been developed by Fire and Rescue Services nationally and also supported the Home Office aims of best value and increased collaboration to achieve greater efficiencies.

By removing 12 very old more polluting euro 4/5 engine vehicles, over the next 3 years) and replacing them with more efficient Euro 6 engine vehicles, the Council would reduce the Nitrogen oxides (NOx), Carbon monoxide (CO), Hydrocarbons (HC), particulate matter (PM) emissions produced across our fleet.

Cabinet noted the Equality Impact Assessment received alongside the report.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

Delegate authority to the Chief Fire Officer, in consultation with the Cabinet Member for Public Protection, Parking and Libraries to:

1. Conduct a series of mini-competition processes under the National Fire Chiefs Council Emergency Response Vehicle Framework Agreement (managed by Devon and Somerset FRS) in respect of a series of call-off contracts for the supply of up to twelve equipped Fire Engine Appliances with Euro 6 and greener technology engines which will be used to replace the current fleet of more polluting Euro 4/5 engine vehicles during the three year period commencing July 2021

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and ending Dec 2024.

2. Award such call-off contracts to the preferred tenderer(s).

13. School Meals and Shire Hall Catering Services County Framework Contract

Cllr Lynden Stowe, Cabinet Member for Finance and Change, sought Cabinet approval to re-procure the primary and special school meals county framework and that the Shire Hall catering service was included within the new framework.

The existing contract was a successful one. It provided over 17,000 meals per day in 173 schools.

The proposed course of action would enable the Council to continue to facilitate the County Primary and Special School Meals service, which provided hot school meals cooked onsite in the majority of schools, and where necessary provide a delivered meals service for schools which did not have kitchen facilities.

Members discussed the impact of a good nutritious school meal on educational outcomes for young people.

A catering service was required for staff returning to work at Shire Hall and for official hospitality. Given the reduced numbers since COVID and agile working arrangements the Shire Hall catering contract might not be sustainable if tendered as a separate contract.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

Delegate authority to the Executive Director of Corporate Resources in consultation with the Cabinet Member for Finance and Change to:

1. Conduct a competitive procurement process in respect of a Framework Agreement for:

(a) **Lot 1** the supply of school meals in 170 primary, secondary and special schools in Gloucestershire.

(b) **Lot 2** the supply of catering services at Shire Hall only.

(c) **Lot 3** the supply of school meals in 170 primary, secondary and special schools in Gloucestershire and also the supply of catering services at Shire Hall.

The proposed Framework Agreement shall continue for a period of 4 years.

2. Award such Framework Agreement to the preferred tenderer;

3. Award a Call-Off Contract under such Framework Agreement on behalf of each participating school for the supply of school meals. The proposed Call-Off Contracts shall continue for a minimum period of 2 years and include options to extend their terms for a further period of not more than 4 years;

4. Award a Call-Off Contract under such Framework Agreement for the supply of catering services at Shire Hall. The proposed Call-Off Contract shall continue for a period of 4 years.

14. To procure and award a new contract(s) for the supply of temporary staff and permanent recruitment for hard to fill posts.

Cllr Lynden Stowe, Cabinet Member for Finance and Change, sought Cabinet approval to procure and award a new contract for the supply of temporary staff and permanent recruitment for hard to fill posts.

The Council needed a contract in place for the supply of temporary workers which would enable managers to resource staff on a short-term basis. Having a corporate contract in place enabled the Council to have a clear, streamlined process in place for managers. Other financial benefits included minimising the number of workers engaged off- contract at more expensive agency rates.

There was a trend towards using fewer agency staff but there was still a need for some to ensure capacity and to provide certain skillsets. There was a balance to be found.

He asked Cabinet to approve

- A direct award to the existing service supplier for a contract of up to 12 months with the option for a three month extension for an interim contract, whilst we complete a procurement exercise for a new contract.
- To conduct a legally compliant tender process for the award of a new five year contract(s) (three-year initial term with an option to extend for a further two years) for the supply of temporary staff. The contract would also include the provision for using agencies for recruitment to hard to fill permanent roles, where appropriate.
- to procure and award Call-Off Contracts under the Crown Commercial Services Non-Clinical Temporary and Fixed Term Staff Framework (RM6160) for the supply of temporary legal agency locums.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

1) Award without further competition a call-off contract of up to 12 months with the option to extend for three months, for the supply of temporary staff services (during the period 1 September 2021 to 30 November 2022) under the ESPO 653F MSTAR3 Framework to the existing services supplier in accordance with the specified direct award criteria. The Council is permitted to make a direct award under the proposed framework. This interim contract is required to ensure that the service is secured during the implementation and mobilisation phase of the new contract as it is unlikely that the new contract will be operable immediately at the end of the current contract. The value of this contract will be no more than £15 million.

2) Delegate authority to the Director of People & Digital Services, in consultation with the Cabinet Member for Finance and Change:

a) To run a mini competition exercise under a legally compliant framework and to award a call-off contract(s) to supplier(s) for the services to supply temporary staff and recruitment to hard to fill permanent posts. Such call-off contract(s) shall continue for an initial period of three years (commencing no later than 1 December 2022) and will include an option to extend its term for a further period of two years. The value of this contract will be no more than £70 million.

b) To award such call-off contract(s) to the preferred tenderer/s; and

c) To determine whether to exercise the option to extend such call-off contract(s) for a further period of not more than two years on the expiry of the initial three-year term.

3) Delegate authority to the Assistant Director of Legal Services, in consultation with the Cabinet Member Finance and Change to procure and award Call-off Contracts under the Crown Commercial Service Non- Clinical Temporary and Fixed Term Staff Framework (RM6160) for the supply of temporary legal agency locums. Such Call-Off Contracts may be awarded at any time up to and including 25 July 2023. The value of this contract will be no more than £1.3 million.

15. Revenue and Capital Expenditure 2020-2021

Cabinet Member for Finance and Change, Cllr Lynden Stowe, gave an update on the Council's outturn expenditure for 2020/21 and sought approval for the recommendations in the report and changes to the Capital Programme in 202/21 and future years.

The forecast revenue final year position at the end of 2020/21 was an underspend of £3.153 million - 0.67% of total budget. This underspend would be transferred to General Reserves. This final position was an indication of robust financial management during the year.

This overall position did mask a number of significant variances – the areas of major revenue risk during the year continued to relate to the care of the most vulnerable children and adults. Those demand-led budget areas were subject to significant volatility due to changes in client numbers and care needs and would need to be closely monitored and controlled in the new financial year.

The last financial year was dominated by COVID and the Council's response to the pandemic. Members congratulated officers on their efforts during this time.

Cabinet thanked Central Government for the funding that had been provided during the pandemic.

In addition, the report recommended carry forwards totalling £8.7m – some of those were associated with projects originally scheduled for 2020/21 but had to be delayed due to COVID whilst other carry forwards were designed to fund Council priorities in 2021/22 for example:-

- £0.5m to fund additional bridge and structure maintenance
- £0.6m to fund the GFRS Improvement Plan
- £1m to establish a Gloucestershire Restart Fund
- £530k to be added to existing for Electric Vehicle Infrastructure fund
- £530k additional Highways Local funding

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

1. Note the overall 2020/2021 revenue budget underspend of £3.153 million and recommend that this be transferred to the General Reserves.
2. Approve transfers and use of carry forwards that total £8.700 million, as detailed in annex 1.
3. Delegate the Executive Director of Corporate Resources to administer the restart fund, in consultation with the Cabinet Member for Finance and Change.
4. Approve the £10.946 million carry forward of the Covid 19 Emergency Grant funding.
5. Transfer the additional funding received for 2020/21 Tax Income Guarantee Grant for Council Tax of £2.957 million and the Business Rates Section 31 grant of £10.637m to the Revenue Grants Unapplied Reserve.
6. Transfer £594k to the Business Rates Retention Reserve in relation to the GCC share of the surplus on the Business Rates Retention Pool. In addition approve a transfer of £744k to the Strategic Economic Development Fund also as a result of the Business Rates Pool surplus for 20/21.
7. Approve other technical reserve movements for 2020/21 as set out in annex 3.

8. Note delivery of the £10.790 million of savings against a target of £10.545 million in 2020/21 or 102.3%, a breakdown is shown at Paragraph 57.

9. Note the capital outturn position for 2020/21 of £114.081 million against a budget of £123.871 million, giving in year slippage of £9.790 million.

10. Approve an increase of £5.425 million in the Capital Programme as detailed in section G of the report.

11. Approve the following revenue contributions to capital schemes:

- £248k revenue contribution for Highways Locals
- £11k revenue contribution towards work at the County's Traveller sites
- £377k revenue contribution from covid emergency grant for capital schemes London Road Emergency Active Travel project
- £213k revenue contribution from covid emergency grant for digital stock in Libraries

16. Replacement of the current SAP Enterprise Resource Planning (ERP) solution

Cllr Lynden Stowe, Cabinet Member for Finance and Change, sought Cabinet approval to consider the replacement of the current SAP on premise system through the procurement of: a cloud hosted ERP Software as a Service (SaaS) solution and the services of an implementation and support partner in relation to such solution.

The council's current SAP solution, which provided HR, payroll, finance and procurement functionality did not provide the transformation and digital tools that GCC required in the future. A decision to introduce a modern, efficient, cloud-hosted Enterprise Resource Planning (ERP) system would transform the user experience for staff and managers and provide a range of digital tools to support day to day operations in line with the Council's Digital Strategy.

.Authority would be delegated to the Executive Director of Corporate Resources in consultation with the Cabinet Member for Finance and Change to seek expressions of interest and run a mini competition under the Crown Commercial Services SDIS framework.

The contracts would be 5 years, with the option to extend for 1 year plus 1 year.

The estimated implementation costs and the on-going revenue running costs were deemed to be commercially sensitive and were therefore included in an exempt annex to the report. Funding for the implementation and the on-going revenue costs would be met from within existing budgets

Prior to the discussion, members were advised that, should Cabinet wish to discuss the contents of the exempt information reported in the annex, consideration should

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be given to whether the press and public should be excluded from the meeting in accordance with Regulation 4 (2) (b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Cabinet agreed to consider the item without having to refer to the exempt information.

Cabinet noted the Equality Impact Assessment received alongside the report.

Having considered all of the information, Cabinet noted the report and.

RESOLVED to:

Delegate authority to the Executive Director of Corporate Resources in consultation with the Cabinet Member for Finance and Change to:

1. Seek expressions of interest from suppliers under the Crown Commercial Services Back Office Services (BOS) framework agreement (RM 6194) for the purpose of determining whether such suppliers would be interested in the opportunity to bid for the Council's proposed ERP SaaS solution contract;

2. Conduct a mini-competition process under such framework agreement, in a format determined by the council with reference to the content of such expressions of interest, in respect of a call-off contract for the supply of a cloud hosted ERP SaaS solution (the "ERP SaaS Contract"). The proposed ERP SaaS Contract shall continue for an initial period of 5 years and include two extension options each 12 months in length;

3. Award such ERP SaaS Contract to the preferred tenderer;

4. Determine whether to exercise the options to:

a. extend the term of such ERP SaaS Contract for a further period of 12 months on the expiry of the initial 5 year term; and

b. extend the term of such ERP SaaS Contract again for a further period of 12 months on the sixth anniversary of the contract.

5. Conduct a mini-competition process under Crown Commercial Services Software Design & Implementation Services (SDIS) Framework (RM6193) in respect of a call-off contract for the supply of implementation and support services (the "Implementation and Support Contract") in relation to:

a. the proposed ERP SaaS Contract;

b. the support of existing SAP modules and existing applications which do not form part of this programme;

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c. the supply of support services in respect of the council's existing on premise SAP solution while the proposed new ERP SaaS Contract is implemented.

The proposed Implementation and Support Contract shall continue for an initial period of 5 years and include two extension options each 12 months in length.

6. Award such Implementation and Support Contract to the preferred tenderer;

7. Determine whether to exercise the options to:

a. extend the term of such Implementation and Support Contract for a further period of 12 months on the expiry of the initial 5 year term; and

b. extend the term of such Implementation and Support Contract again for a further period of 12 months on the sixth anniversary of the contract

Leader of Council

Meeting concluded at 11:20