

**REPORT TITLE: Risk Register**

<b>Meeting:</b>	Pension Committee
<b>Date:</b>	29 February 2024
<b>Item Type:</b>	For information
<b>Purpose of Report:</b>	To update the Committee on progress and activity in managing risks, in accordance with the Risk Management Policy.
<b>Recommendations or Actions Sought:</b>	That the Committee notes the Risk Register and the amendments to the register and the current risks above risk target.
<b>Background Documents:</b>	The Pensions Committee last received a Risk Register update at its meeting on the 7 December 2023. The report and related minutes can be found on the following link.  <a href="#">Agenda for Pension Committee on Thursday 7 December 2023, 10.00 am (gloucestershire.gov.uk)</a>
<b>Appendices:</b>	Appendix 1 – Risk Assessment Key Appendix 2 – Risk Register
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## Introduction

In accordance with the Risk Management policy, progress and activity in managing risks will continue to be monitored and recorded on a risk register and key information will be provided on a quarterly basis to the Pension Committee. The reporting information will include as a minimum:

- a summarised version of the risk register
- a summary of the main changes since the previous report
- the Fund’s risk dashboard showing the score of all existing risks and any changes as part of that dashboard.

## Risk Evaluation

The evaluation of risks is based on the Gloucestershire County Council Risk Scoring Matrix customized to the needs of the Fund. The assessment matrix and interpretation of risk exposure is detailed below. These elements are fully defined in the Risk Management Policy of the Fund, and for completeness I attach at appendix 1 to this report the full details

### Assessment of risk:

<b>Impact (consequences)</b>	<b>Insignificant</b>	Low	Low	Low	Low	Low
	<b>Minor</b>	Medium	Medium	Low	Low	Low
	<b>Moderate</b>	High	Medium	Medium	Low	Low
	<b>Major</b>	High	High	Medium	Medium	Low
	<b>Critical</b>	High	High	High	Medium	Low
		<b>Almost certain &gt;90%</b>	<b>Highly likely 76%-90%</b>	<b>Probable 41% - 75%</b>	<b>Possible 10% - 40%</b>	<b>Rare &lt;10%</b>
<b>Likelihood (probability) of risk happening</b>						

### Interpretation of risk exposure

<b>Level of risk</b>	<b>Level of concern</b>	<b>Action required</b>
<b>High</b>	Very concerned, major consequences and high likelihood of happening	Unacceptable level of risk exposure which requires immediate corrective action to be taken. Regular monitoring required; at least monthly
<b>Medium</b>	Concerned, moderate consequences and possible occurrence	Acceptable level of risk exposure subject to regular active monitoring measures, at least quarterly.
<b>Green</b>	Content, insignificant consequences	Acceptable level of risk exposure subject to regular active monitoring measures, at least annually.

## **Risk Register Review**

As part of the agreed risk management policy the risk register will provide a dashboard (heatmap) overview of the risks in the following 3 categories:

- Governance
- Funding & Investment (includes accounting & audit)
- Operational

The risk register including the dashboard is attached as appendix 2 to this report.

All risks have been reviewed and the following amendments are recommended.

- **Operational (Administration & Communication)**
  - Risk 6 – has returned to target with the successful onboarding on the Pension Investment & Accounting Manager. A range of officers now attend all Brunel meetings, thereby reducing key person risk on the operational oversight of Brunel.
  - Risk 8 – This risk has now been removed due to the formal procurement exercise undertaken and the awarding of a long term (10 year) contract for Pensions Administration ICT software.

The following risks remain above their risk target and will remain to be tracked through the dashboard:

### **Highlighted Risks**

- **Governance**
  - Risk 2 – above risk target until the successful deployment of the training strategy/plan has been delivered and the assessment of knowledge repeated.
  - Risk 3 – elevated as per risk 2 above.

These risks will be reviewed and re-**evaluated** after the completion of the Knowledge & Skills assessment to be undertaken by Committee and Board members and Officers.

- **Operational (Administration & Communication)**
  - Risk 2 and 3 – remain at above risk target as the recruitment plan for the agreed team resources is still ongoing and the review of the TPR General Code of Practice is undertaken.

### **Future development**

The risk register is a live document and will continue to evolve and be reviewed by Committee each quarter.