

## Children and Families Overview and Scrutiny Committee actions – 14 September 2023

	<i>Topic</i>	<i>Action</i>	<i>Responsibility</i>	<i>Progress</i>
1	<b>Trevone House</b>	DSU to update references to the report as a draft report	<b>DSU</b>	<b>Completed – stated the correction in the meeting minutes</b>
2	<b>Trevone House</b>	DSU to share researcher contact information with Cllr Drew	<b>DSU</b>	<b>Completed</b>
3	<b>Trevone House</b>	DSU to liaise with officers to send members the Final Trevone House Independent Evaluation once completed	<b>DSU/Ann James</b>	<b>Completed – emailed to members and added final report to minutes as a supplement pn 02/10/23</b>
4	<b>Trevone House</b>	DSU to liaise with Rob England and Philip Cass to specify Trevone House capacity and report back to Committee	<b>DSU/Rob England</b>	<b>Completed - Email update emailed to members 25<sup>th</sup> September</b>
5	<b>Trevone House</b>	DSU to facilitate a Trevone House Visit	<b>DSU</b>	<b>Completed - Date confirmed and trip organised for 26<sup>th</sup> October 2023</b>
6	<b>CHILDREN'S SERVICES IT UPDATE AND USER SURVEY FEEDBACK</b>	Mandy Quayle to provide figures on IT problems cited in exit interviews	<b>Mandy Quayle/DSU</b>	<b>Pending – Emailed 28/09/23 – Officer said she has asked staff for figures but will take time as they have to manually work it out</b>
7	<b>LGA SEND peer review report</b>	DSU to explore involving HOSC Committee members when the Ofsted SEND inspection comes to CFOSC	<b>DSU</b>	<b>Completed - DSU officer from HOSC has been notified. Plans are in place to invite HOSC members once better clarity over when this item will be brought.</b>
9	<b>Quality Assurance Framework</b>	DSU to liaise with officers to circulate reports	<b>DSU/Kirsten Harrison/ Ann James</b>	<b>Completed</b>
11	<b>Work Plan</b>	To add the following: - Ensure the Cllr Davies is involved in	<b>DSU/Kirsten Harrison</b>	<b>Completed</b>

		<p>the Home School Transport item for 23<sup>rd</sup> October 2023</p> <ul style="list-style-type: none"> <li>- Add an information item covering school improvement plans, how the secondary sector approaches, creates and implements them</li> <li>- Remove Youth Service Provision in upcoming items</li> <li>- Add a multi-agency integration item</li> <li>- Add the Gloucestershire Childcare Sufficiency Duty Report to the 23<sup>rd</sup> October meeting.</li> </ul>	<p><b>DSU/Kirsten Harrison</b></p> <p><b>DSU</b></p> <p><b>DSU/Mandy Quayle</b></p> <p><b>DSU/Ann James</b></p>	<p><b>Completed</b></p> <p><b>Completed</b></p> <p><b>Completed – added provisionally to Jan 2024</b></p> <p><b>Completed</b></p>
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