

## Due Regard Statement

Name of the 'policy':	Traffic Management Camera Contract
Person(s) responsible for completing this statement	Alexis Newport – Parking Manager and Andy Burford – Parking Procurement and Contract Manager
Briefly describe the activity being considered including aims and expected outcomes	<p>To promote environmentally sustainable travel the County Council has an obligation to provide and enforce bus lanes. Bus lanes reduce journey times for bus services, promoting public transport, reducing congestion and delivering environmental benefits such as carbon dioxide and nitrous oxide reductions as well as creating a better environment for our villages, towns and cities.</p> <p>Where enforceable restrictions exist local authorities have a statutory obligation to manage and enforce them. For any restrictions to be enforceable a Traffic Regulation Order (TRO) must be in place and/or the infrastructure must be compliant with the regulations.</p> <p>The TRO process is a formal legal process that requires full public consultation and legal drafting and sealing of the order. Appropriate signage and road markings must be installed to ensure that motorists are aware of the restriction.</p> <p>The council currently owns 14 fixed ANPR cameras that are used for enforcing bus lanes, although two are currently not being used pending relocation.</p> <p>This policy relates to the contracting arrangements in relation to traffic management</p>

	equipment, including maintenance, cloud storage, software and hardware provision.
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## Service information

<b>Who is responsible for delivering the service?</b>	The GCC Parking Team, managed by Alexis Newport, currently manages parking services and will continue to do so, in line with relevant statutory legislation and guidance.
<b>Service user data/Needs analysis information</b>	
Age	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic.
Disability	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic. . .
Sex	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic.

Race (including Gypsy & Traveller)	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic.
Gender reassignment	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic.
Marriage & civil partnership	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic.
Pregnancy & maternity	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic.
Religion or Belief	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic. .
Sexual Orientation	The systems used do not hold equality data and so it is not possible to run any analysis reports to see contraventions where the recipient/registered keeper of a PCN has a protected characteristic.

## Other information

### Workforce data

Total number of GCC staff affected	Not affected
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### Consultation and engagement

Service users	<p>Ongoing review of complaints from the enforcement process is undertaken and all feedback is reviewed and changes made to process and policies, if required.</p> <p>Any new restriction introduced will invoke the Traffic Regulation Order (TRO) process that includes public consultation. Enforcement at a new location will have a clear communications strategy in place prior to going live with enforcement. There is likely to be a warning notice process prior to enforcement taking place at any new site.</p>
Workforce	<p>The parking team are responsible for overseeing traffic management enforcement activity and have been involved in developing the procurement strategy.</p>
Partners	<p>Discussions have take place with a number of other local authorities; however, no partnership opportunities were identified.</p> <p>The councils parking enforcement contract, currently NSL, are commissioned to undertaken the reviewing and issuing of PCNs if any contraventions are identified.</p>

	Extensive internal consultation has been completed with internal stakeholders such as Strategic Procurement, Strategic Finance and Legal Services.
External providers of services	Consultation has taken place with a number of providers, including soft market testing. This work has helped develop the procurement strategy and specification moving forward.

## Equality analysis: Summary of what the evidence shows and how has it been used

Protected group	Challenge or opportunity considered and what we did
<b>Age(A)</b>	<p>The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.</p> <p>The council has PCN discretionary cancellation policy where officers can take into account mitigating circumstances on a case by case basis.</p>
<b>Disability (D)</b>	<p>The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.</p> <p>The council has PCN discretionary cancellation policy where officers can take into account mitigating circumstances on a case by case basis.</p>
<b>Sex (S)</b>	<p>The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.</p> <p>The council has PCN discretionary cancellation policy where officers can take into account mitigating circumstances on a case by case basis.</p>
<b>Race (including Gypsy &amp;</b>	The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.

<b>Traveller)(R)</b>	<p>The council has PCN discretionary cancellation policy where officers can take into account mitigating circumstances on a case by case basis.</p>
<b>Gender reassignment(GR)</b>	<p>The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.</p> <p>The council has PCN discretionary cancellation policy where officers can take into account mitigating circumstances on a case by case basis.</p>
<b>Marriage &amp; civil partnership (MCP)</b>	<p>The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.</p> <p>The council has PCN discretionary cancellation policy where officers can take into account mitigating circumstances on a case by case basis.</p>
<b>Pregnancy &amp; maternity (PM)</b>	<p>The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.</p> <p>The council has PCN discretionary cancellation policy where officers can take into account mitigating circumstances on a case by case basis.</p>
<b>Religion and/or Belief (RAOB)</b>	<p>The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.</p> <p>The council has PCN discretionary cancellation policy where officers can take into account mitigating circumstances on a case by case basis.</p>
<b>Sexual Orientation(SO)</b>	<p>The tender for purchasing and maintaining traffic management systems makes no reference to this protected characteristic.</p> <p>The council has PCN discretionary cancellation policy where officers can take into account mitigating</p>

circumstances on a case by case basis.

## Strengthening actions: Planning for further improvements

### Action Plan

Action	Who is accountable	Time frame
Ongoing review of complaints arising as a result of using ANPR to enforce bus lanes	Parking Manager	Monthly team meetings
Pro active management of ANPR contracts	Parking Manager	On going
Review and implement any new best practice, legislation or government guidance in relation to ANPR enforcement	Parking Manager	On going
Review Due Regard Statement	Parking Manager	Annual Review – next review October 2021

## Monitoring and Review

Please indicate what processes/actions will be put in place to keep this 'activity' under review. For example will progress be monitored/ reported to a board, scrutiny committee, project board etc

This due regard statement will be reviewed on a regular basis by the Parking Manager. Amendments will be made to this Due Regard statement and a new version produced should any material changes as a result of the ongoing review be identified.

## Sign off and Scrutiny

By signing this statement off as complete you are confirming that 'you' have examined sufficient information across all the protected groups and used that information to show due regard to the three aims of the general duty. This has informed the development of the activity

**Name of relevant Director: Colin Chick:**

**Signed by Director:**

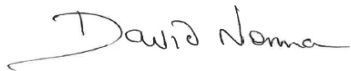
A handwritten signature in black ink, appearing to be 'Colin Chick', written in a cursive style.

**Date:**

02.10.2020



I am in agreement that sufficient information and analysis has been used to inform the development of this 'activity' and that any proposed improvement actions are appropriate and I confirm that I as the decision maker have been able to show due regard to the needs set out in section 149 of the Equality Act 2010.

<b>Name of relevant Portfolio Holder/Cabinet Member: Cllr Dave Norman/Cllr Nigel Moor</b>	
<b>Signed by Portfolio Holder/Cabinet Member:</b> 	<b>Date:</b>  02.10.2020

## Publication

If this statement accompanies cabinet paper it will be published as part of the cabinet report publication process. Statements accompanying cabinet reports are also published on our website. If this statement is not to be submitted with a cabinet paper please maintain a copy for your own records that can be retrieved for internal review and also in case of future challenge.