

## Schools Forum Meeting on 18 June 2020

### Action Sheet

TOPIC	ACTION	RESPONSIBILITY	OUTCOME
<b>1. Impact of Covid-19 on School Funding</b>	(a) Message to be conveyed to the headteacher groups that schools need to record their additional expenditure <i>and</i> loss of income so that the true cost of the impact of Covid-19 can be ascertained.	Philip Haslett, Head of Education Strategy and Development	<i>Messaging was sent to schools through the COVID briefings, Schools Net and HeadsUp.</i>
	(b) Officers to seek clarification from the DfE on the rules around schools which have an existing surplus, being permitted to claim for additional funding to meet their increased costs, in response to Covid-19.	Philip Haslett, Head of Education Strategy and Development	<i>Published guidance updated on the 10<sup>th</sup> July 2020. We confirmed in the June Schools Forum Outcome report that schools cannot claim if they began their current financial year with an accumulated historic surplus and expect to increase that surplus this year and thereby finish the year with a higher level of reserves than they started. This was also confirmed in a COVID briefing to all schools.</i>
<b>2. High Needs</b>	(a) Data to be circulated on the numbers of permanent exclusions in 2017/18 and 20/18/19 at mid March, the point at which permanent exclusion stopped due to lockdown this year.	Philip Haslett, Head of Education Strategy and Development	Permanent exclusion data is included in Forum papers.
	(b) A group of volunteers from the Forum to be sought to assist in the development of the consultation around reducing spend and activity in regards to the High Needs recovery planning.	Philip Haslett/Joanne Bolton, Clerk to the Schools Forum	Group formed and operated virtually due to the summer break.

<b>3. Annual Review of the Schools Forum Constitution</b>	<p>(a) The Schools Forum Constitution to be updated in accordance with the agreed tracked changes.</p> <p>(b) The clerk to find out whether the balance of representation between primary and secondary members on the Schools Forum, being proportionate to the number of pupils in the primary and secondary sectors, is a factor which should be considered when reviewing the membership structure of the Schools Forum.</p> <p>(c) An item on the Forum's membership to go at the top of the agenda for the next Forum meeting – 17 September 2020, where the Forum will consider the request received from the Gloucestershire Parent Carer Forum for one of its members to have a seat on the Schools Forum.</p>	<p>Joanne Bolton, Clerk to the Schools Forum</p> <p>Joanne Bolton, Clerk to the Schools Forum</p> <p>Joanne Bolton, Clerk to the Schools Forum</p>	<p>Completed. Updated Constitution document published on the Schools Forum webpage.</p> <p>The report accompanying item 5 on the Schools Forum meeting agenda - 17 September 2020, provides information on the requirements of the Schools Forum (England) Regulations 2012, on the membership structure of schools forums.</p> <p>Included at agenda item 5 on the Schools Forum meeting agenda – 17 September 2020.</p>
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