



## Health and Safety Report for 2018-19

<b>Committee</b>	Gloucestershire Joint Waste Committee
<b>Committee Date</b>	18 June 2019
<b>Significant Decision</b>	No
<b>Responsible Officers</b>	Julie Davies, Environment and Waste Policy Officer Gloucestershire Joint Waste Team 01684 272354; <a href="mailto:Julie.davies@tewkesbury.gov.uk">Julie.davies@tewkesbury.gov.uk</a>
<b>Main Consultees</b>	None
<b>Purpose of Report</b>	To update members on the health and safety performance of partnership waste contracts over the financial year 2018/19
<b>Recommendations</b>	It is recommended that the Committee notes the report.
<b>Resource Implications</b>	None

### 1. Background

1.1. This report details the health and safety performance for the partner councils within the Joint Waste Committee for the financial year 2018-19.

1.2. The waste collection services included are set out in table 1:

Council	Provider
Cheltenham Borough Council	Ubico
Cotswold District Council	Ubico
Tewkesbury Borough Council	Ubico
Forest of Dean District Council	Biffa

Table 1: Collection Services

1.3. Table 2 lists the waste treatment and disposal services included:

Operation	Provider
Landfill operation, bulking and haulage	Enovert
Food waste anaerobic digestion	Andigestion
Food and garden waste in vessel composting	MF Bennion

Table 2: Treatment and Disposal Services

## 2. Health and Safety Performance Monitoring

2.1. The Joint Waste Team (JWT) monitors and reviews the performance of waste collection and treatment contractors on behalf of the committee member councils. This involves the monitoring of contractors' performance to ensure compliance with health and safety legislation and implemented control measures. To do this the JWT carry out the following tasks:

- Monthly crew checks and operational site visits;
- Include health and safety as a standing item at regular client meetings and partnership board meetings;
- Near miss, accident and incident reviews to ensure that where practicable, lessons are learned to help prevent a reoccurrence;
- Attendance and input at contractor health and safety meetings;
- Health and safety audits to review safe systems of work, risk assessments and control measures; and
- Reporting findings back to the contracting councils for committee and board meetings.

## 3. Reported Accidents, Incidents and Near Miss Data for 2018-19

3.1 Waste Collection Contracts Near Miss Reports are set out in figure 1.

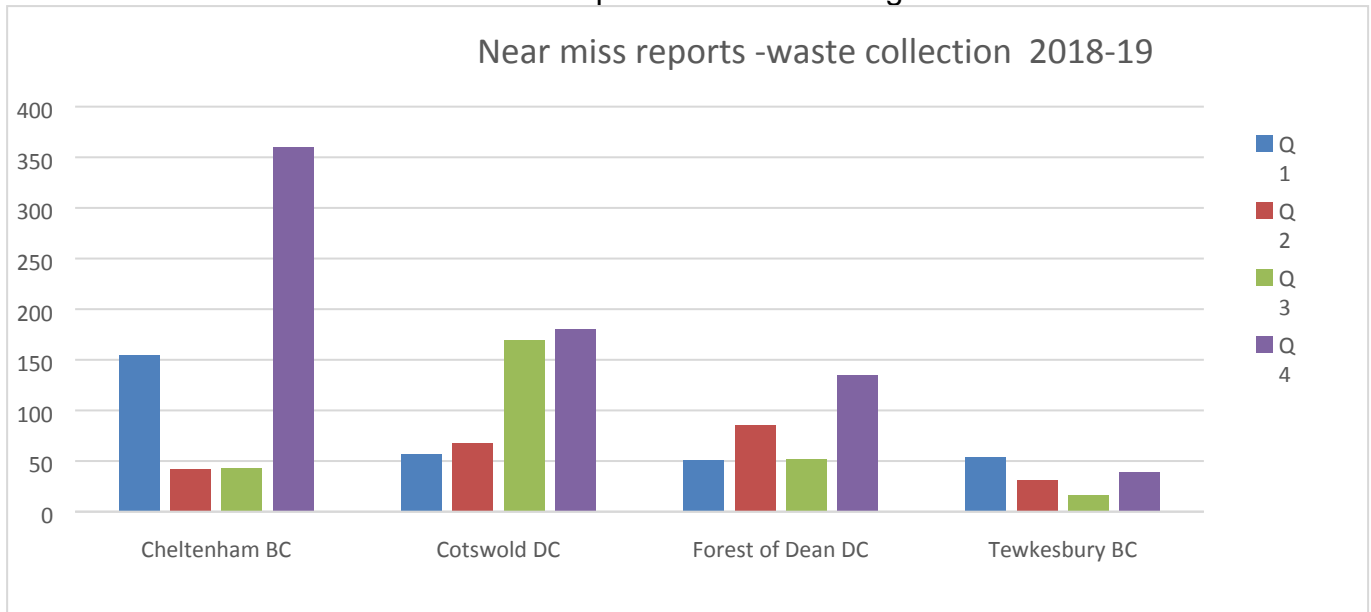


Figure 1: Waste collection near miss reports

3.2 Waste Collection Contracts Accidents and Incidents are set out in figure 2.

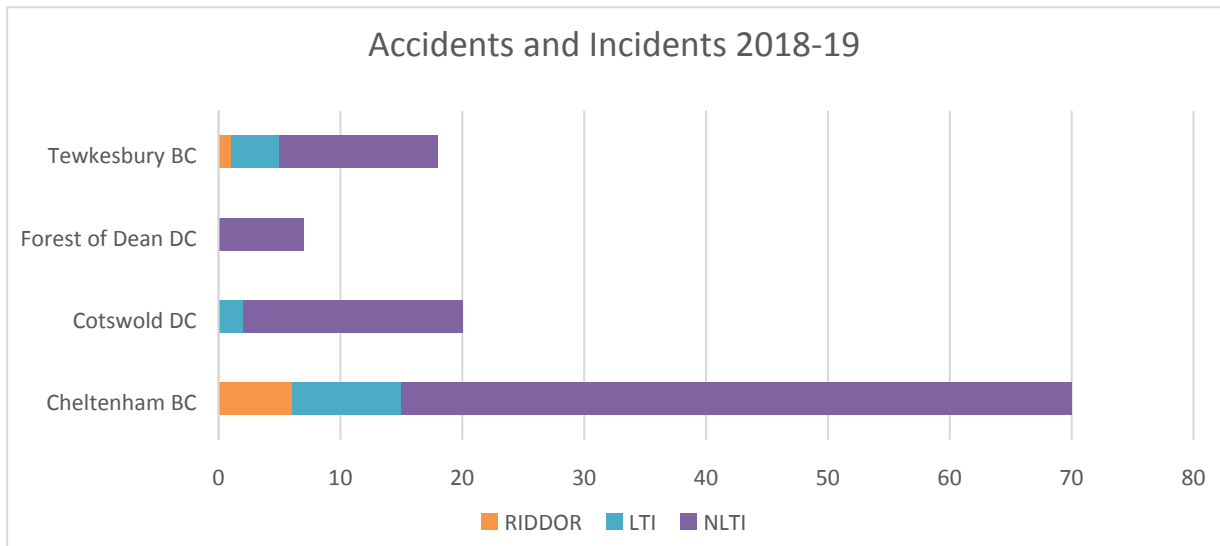


Figure 2: Waste Collection Accidents and Incidents

(Acronyms used: RIDDOR - Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013, LTI – Lost time incidents, NLTI – Non Lost Time Incidents)

3.3 The data collated to provide the graphs in figures 1 and 2 is set out in tabular form in appendix 1.

3.4 A brief description of some of the RIDDOR incidents set out in figure 2:

- Operative tripped over a kerb stone and fractured his arm (absent for 3 months)
- Hand entrapment in a food waste vehicle mechanism
- Trip / fall at a depot site resulting in a broken bone
- Operative struck by moving vehicle whilst moving bins
- Injury to hand in a cage vehicle door

3.5 Disposal and Treatment Contracts near miss reports are set out in figure 3 and accidents and incidents are set out in figure 4.

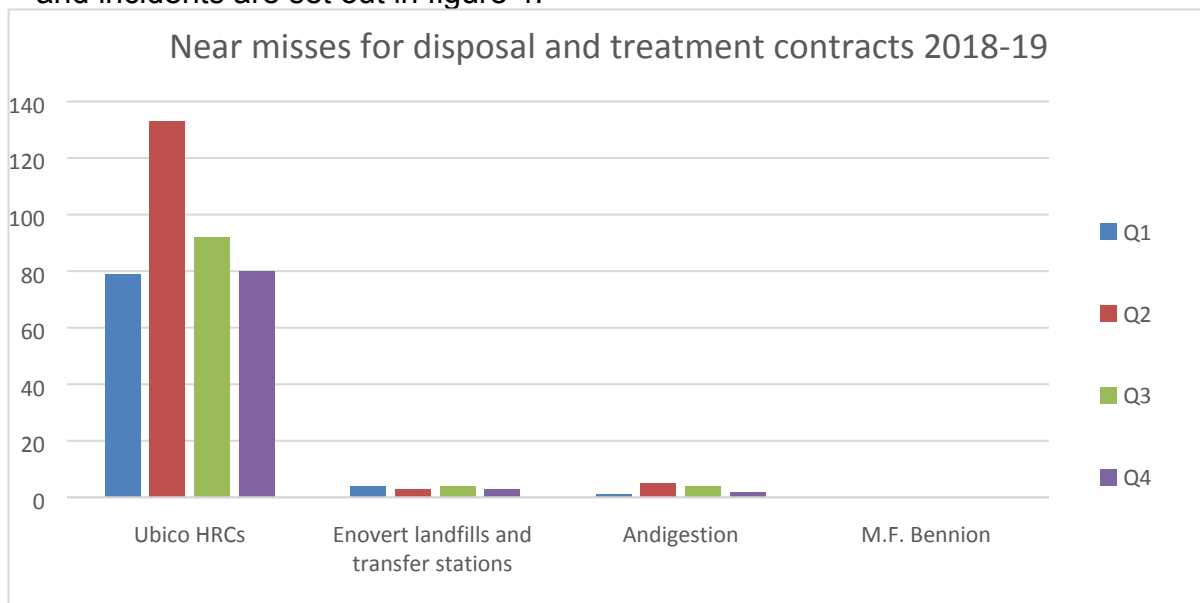
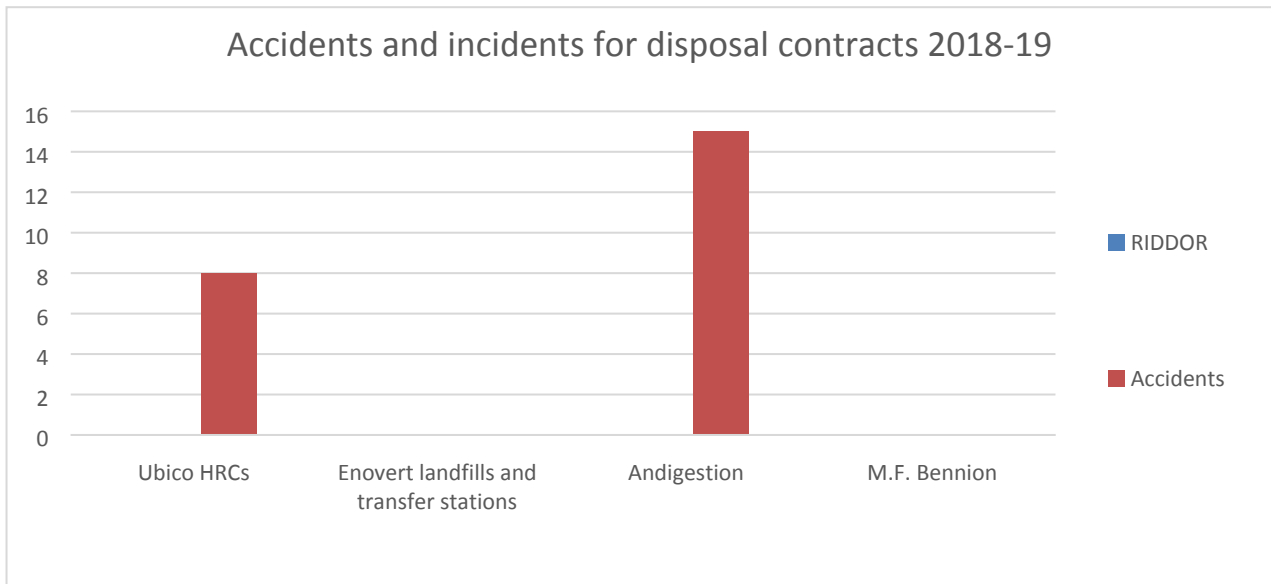


Figure 3: Disposal and treatment contract near misses



Acronyms used: (RIDDOR - Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013)

Figure 4: Disposal and Treatment Contracts Accidents and Incidents

3.6 The data collated to provide the graphs in figures 3 and 4 is set out in tabular form in appendix 2.

#### 4. Javelin Park – Waste deliveries mobilisation and planning

- 4.1 Construction of the facility at Javelin Park is nearly completed and commissioning has commenced (where all systems and equipment are tested to ensure they work properly and safely). In early 2018, the EfW operator Urbaser Balfour Beatty (UBB) initiated monthly mobilisation meetings with the county council, its district partners and all stakeholder waste collection contractors with the aim of ensuring everyone is prepared for the commencement of waste deliveries to site in the summer 2019. At these meetings the group has reviewed not only the practical aspects of using the site e.g. opening hours, types of waste managed under the contract and vehicle routes etc but also health and safety considerations.
- 4.2 Emphasis has been placed on developing appropriate risk assessments for the site as well as safe systems of work to explain to waste vehicle drivers and supervisors how to access the facility in compliance with UBB's site rules. UBB has required and signed off bespoke safety compliance documentation from each contractor delivering waste to the site. The group has invested time in developing the driver induction training pack and ensuring that all drivers are inducted and familiar with the site before first waste deliveries commence. The mobilisation meetings ensure all members have a forum to discuss the safe access and use of the site and any challenges experienced over the coming months as waste deliveries start.
- 4.3 This has been replicated for the county satellite transfer stations where waste will be delivered to then be bulk hauled to Javelin Park.

#### 5 Health and Safety Partnership working

- 5.1 Gloucestershire Waste, Safety and Health (GWASH)

GWASH is a working group which meets quarterly. Membership currently comprises of all Gloucestershire councils, Enover, Ubico, Biffa, Amey and a representative from the Health Safety Executive. The forum provides a platform to enable the sharing of health and safety best practice in waste collection and disposal. Topical and relevant / seasonal issues are discussed and followed up with information and process sharing across clients and contractors.

5.2 During 2018-19, the following issues or topics were discussed by the group:

- New technologies: ReaClear – handled alarmed unit to communicate between reversing assistants and the drivers (verbal presentation following a trial)
- Use of CCTV for investigations and training
- Working in hot weather. Heat stress and heat stroke (following the very warm weather in July 18)
- Working at disposal sites – landfill, transfer stations and the EfW facility
- Health and safety data analysis and the usefulness of data
- Encouraging near miss reporting
- Communicating with operational staff e.g. “You said, We did”.
- New starter and staff induction processes

## **6 Notable campaigns, training and accreditations**

- 6.1 Each contractor will have health and safety campaigns and work plans throughout the year to highlight the importance of good health and safety practices and culture within their own organisations.
- 6.2 Biffa’s ‘Reversing the Trend’ campaign is underway. Biffa is targeting each employee to report a minimum of ten near misses per year. It is hoped by more reporting of near misses, more can be done to address the company’s national rise in Lost Time Incidents.
- 6.3 In 2018-19, Ubico has been working towards the new ISO45001 which is an International Standard that specifies requirements for an occupational health and safety (OH&S) management system. In spring 2019 this has been achieved.

## Appendix 1 – Waste Collection Contract Data

### Near Miss Data

<b>Authority</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>Total</b>
Cheltenham BC	155	42	43	360	600
Cotswold DC	57	68	169	180	474
Forest of Dean DC	51	85	52	135	323
Tewkesbury BC	54	31	16	39	140

### Accidents and Incidents Data

<b>Authority</b>	<b>RIDDOR</b>	<b>LTI</b>	<b>NLTI</b>
Cheltenham BC	6	9	55
Cotswold DC	0	2	18
Forest of Dean DC	0	0	7
Tewkesbury BC	1	4	13
<b>Total</b>	<b>7</b>	<b>15</b>	<b>93</b>

(Acronyms used: RIDDOR - Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013, LTI – Lost time incidents, NLTI – Non Lost Time Incidents)

## Appendix 2 - Waste Treatment and Disposal Contract Data

### Near Miss Data

	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>Total</b>
Ubico HRCs	79	133	92	80	384
Enovert landfills and transfer stations	4	3	4	3	14
Andigestion	1	5	4	2	12
M.F. Bennion	0	0	0	0	0

### Accidents and Incidents Data

	RIDDOR	Accidents
Ubico HRCs (household recycling centres)	0	8
Enovert landfills and transfer stations	0	0
Andigestion	0	15
M.F. Bennion	0	0

(Acronyms used: RIDDOR - Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013)