



ACTION PLAN UPDATE

Committee	Gloucestershire Joint Waste Committee
Committee Date	19 June 2018
Significant Decision	No
Responsible Officers	Wayne Lewis, Head of Joint Waste Team, 01452 425504, wayne.lewis@gloucestershire.gov.uk
Main Consultees	None
Purpose of Report	The purpose of this report is to update members on the final position of the 2017/20 action plan and to update on progress of the 2018/21 actions.
Recommendations	<p><i>It is recommended that the Committee:</i></p> <ul style="list-style-type: none">a) Notes the outturn position of the 2017/20 action plan;b) Notes the progress of the current (2018/21) action plan;c) Agrees the inclusion of two new actions within the current plan (actions 3.9 and 3.10)d) Agrees revised target completion dates for actions 4.7 and 5.1 within the current action plan; ande) Notes the high level risks and proposed mitigation measures set out in section 4 of this report.
Resource Implications	None. The current revenue budget position for each of the partner councils is reported separately on today's agenda.

1. Background

- 1.1 This report provides an outturn position for the Joint Waste Committee (JWC) 2017/20 action plan to the end of March 2018. It also provides an update on the first quarter progress of the 2018/21 action plan adopted by the JWC in February 2018.
- 1.2 A risk register is developed as part of the JWC annual business plan and is managed by the Senior Managers Group (SMG). Risks categorised as high by the SMG will be reported to the JWC. The current high level risks are set out in section 4.

2. Action plan 2017/20

2.1 Appendix 1 provides a summary of progress to 31st March 2018 against the 2017/18 action plan.

2.2 Notable achievements include:

- The award of new contracts for the sale of recyclable materials by Cheltenham B.C;
- The introduction of a new and improved kerbside recycling collection service for Cheltenham B.C;
- The development of comprehensive waste and recycling collection service policy and procedures for Tewkesbury B.C;
- The on-going construction of the new Javelin Park Energy from Waste facility; and,
- The delivery of a successful, multi-agency anti-litter campaign within Forest of Dean.

2.3 The following actions were not fully completed and have been carried forward to the 2018/21 action plan:

- Reviewing and establish how new developments that cross boundaries will be serviced (action 9 in the 2017/20 action plan);
- Bulky waste collection service review in Tewkesbury (action 18 in the 2017/20 action plan);
- Explore new recycling opportunities at HRCs including Swindon Road (action 11 in the 2017/20 action plan);
- Support CBC in enforcing no-side waste and closed bin lid policy (action 25 in the 2017/20 action plan).

3. Action Plan 2018/21

3.1 Appendix 2 provides a summary of progress at quarter 1 against the action plan for 2018/21. The large majority of actions are proceeding to plan.

3.2 A review of HRC contract performance (action 4.7) has not progressed and the original completion date of June 18 has been missed. A revised completion date of March 2019 is proposed.

3.3 A review of the JWC funding arrangements is planned for completion by October 2018 (action 5.1). This is a significant project that is unlikely to be completed in time. This project should perhaps better align with the review of the Gloucestershire Joint Municipal Waste Strategy (action 1.5), so that JWC funding arrangements support the

priorities identified by that review. A revised completion date of October 2019 is proposed.

3.4 Two new actions have been added to the plan at 3.9 and 3.10. These are in response to the request from Gloucestershire County Council to compare the costs of waste transfer from Tewkesbury and Cheltenham to Javelin Park to the costs of a direct delivery option. The procurement of waste transfer is already within the action plan (at 3.4).

4. Risks

4.1 A risk register that identifies risks associated with the delivery of the JWC action plan (2018/21) is reviewed at each meeting of the SMG. Risks are scored according to their likelihood and also the impact that they might have should they occur. Mitigation measures are set out to reduce the effects of these risks. The highest scoring risks are reported to the joint committee.

4.2 At quarter 1, three risks have been scored as “high”. These are set out in appendix 3, together with the planned mitigation measures.

4.2.1 The costs of a number of Ubico contracts were higher than budgeted last year (for Cheltenham B.C, Cotswold D.C, and Gloucestershire C.C). There are also shared concerns over the quality of the forecasting and reporting provided. Mitigation measures have been agreed in consultation with Ubico. Key measures include the recruitment of financial support staff and the introduction of more regular and better quality budget reporting.

4.2.2 With the Javelin Park Energy from Waste plant due to start accepting waste in March 2019, there is a requirement to make arrangements for the delivery of district council collected waste to the site. Two work streams are underway: the procurement of waste transfer and the development of direct delivery options. These are discussed in more detail elsewhere on today’s agenda.

4.2.3 The difficulty in recruiting and retaining labour for waste and recycling collections work, particularly drivers, continues to be an issue.

5. Updates from Non-voting Partners

5.1 Gloucester City Council and Stroud District Council will be invited to provide a verbal update at the meeting.