

Environment and Communities Scrutiny Committee
20 September 2017

	Topic	Action	Responsibility	Progress
1	Minutes	To circulate the draft one page strategy for the air pollution task group with members of the Committee	Laura Powick	Completed 29/09/2017
2	Highways Customer Service Satisfaction Survey	To circulate a list detailing the parish and town councils that responded to the Highways Customer Service Satisfaction Survey with members of the Committee	Scott Tompkins	Completed 02/10/2017
3	Highways Customer Service Satisfaction Survey	Officers and the Cabinet Member to consider when the Highways Customer Service Satisfaction Survey should next be issued, and to update the Committee on the decision	Scott Tompkins/ Cabinet Member	Cabinet Member made the decision to send the surveys out in July 2018.
4	Commissioning Director's Report	To arrange an update for Cllr Hilton on changes to bus services, particularly those which will affect St Oswald's Retirement Village	Alan Bentley/ Tom Main	Completed 23/10/2017
5	Commissioning Director's Report	To arrange an update from Highways Development Management for Cllr Rachel Smith on infrastructure in relation to the Brimscombe Port Development	Jamie Mattock	Completed
6	Commissioning Director's Report	To inform Cllr Rachel Smith of the definition for the average cost per single passenger journey on public transport	Alan Bentley/ Tom Main	Completed 10/10/2017
7	Commissioning Director's Report	To circulate the Minerals Local Plan: Cabinet Panel report to Committee members	Laura Powick	Completed 29/09/2017
8	Commissioning Director's Report	To provide a private briefing to Committee members on the status of Commons and Rights of Way applications	Nigel Riglar/ Liz Kirkham/ Karen Pearman	A private briefing has been arranged for Environment and Communities Scrutiny Committee members and CROW Committee members for Friday 1 st December at 1pm.
9	Chief Fire Officer's Report	To provide the Committee with an estimate of the costs to GCC for	Stewart Edgar	Completed 13/11/2017

		contributing to the Fire and Police Governance Review		
10	Work Plan	To update the Committee on how to address Motion 787 – Pavements, at the next meeting	Laura Powick	The Committee could invite the Cabinet Member for Highways and Flood to report back to the Committee on measures to improve the inspection and fixing of pavements. The Committee could then decide if further work is required.
11	Work Plan	To include an update on the road safety review as part of the Chief Fire Officer report at the next meeting	Stewart Edgar	To be reported at the 22 November 2017 meeting
12	Work Plan	Motion 798 – Gloucestershire Flood and Community Resilience: i)To provide the Committee with a presentation outlining Gloucestershire’s flood resilience, Gloucestershire’s role as lead local flood authority, and how the flood levy has been used; and ii)To invite Cllrs Haigh and Williams, the proposer and seconder of the motion, to attend the meeting to contribute to the debate	i)Nigel Riglar/ Stewart Edgar/ Simon Excell ii)Laura Powick	i)To be presented at the meeting on 17 January 2018 ii)Completed 27/09/2017
13	Work Plan	The Committee to receive a report on the Minerals Local Plan and the Draft Integrated Risk Management Plan 2018-21 at its meeting on 22 November 2017	Laura Powick/ Relevant Officers	Items added to the work plan