

### The Resource Allocation System in Gloucestershire

Terminology:

- EHCP – Education Health and Care Plan
- TAC – Team Around the Child

Within Gloucestershire County Council we have been developing a resource allocation system (RAS) to allocate resources for EHCPs over the last few years. The work on this tool has been led by Jane Shotbolt, Personalisation Officer and has been co-produced with parents/carers, Educational Psychologists, Advisory Teachers, SENDCos, Speech & Language Therapists, Special School Heads and Casework staff.

The RAS is a transparent, holistic and outcome focused tool to allocate additional support to pupils with SEND (replacing the matrices). The RAS focuses on ten generic outcomes to be achieved and then identifies the levels of difficulties that children/young people have in achieving these outcomes. Evidence for scoring is based on professional reports, My Assessment/My Plan+, Family Contribution Form and any other relevant information.

Case Co-ordinators score the RAS and this is verified by the Lead SEND Co-ordinator. The Personalisation Officer moderates these scores and then allocates an indicative resource based on similar cases. Over the next couple of months we are working on a simplified converter to allow easy conversion from points scored to indicative resource.

We have been trialling the RAS at the weekly SEND Resource Panel since end of January 2017 and with effect from September 2017 the RAS and the new processes to support it will be implemented.

## **RAS Process to be implemented between September and December 2017**

### **Following Decision to Assess for EHCP:**

- Once all reports are received, Case Co-ordinator completes RAS Form.
- RAS Form is verified by Lead SEND Co-ordinator and indicative resource allocated.
- Case Co-ordinator drafts EHCP and takes to TAC along with indicative resource.

### **TAC Meeting:**

- TAC agree outcomes to be achieved by end of key stage.
- TAC discuss and agree provision required to achieve outcomes.
- TAC to compare total resource recommended with indicative resource.
- If over indicative resource, TAC reconsiders provision and make all reasonable attempts to develop a draft Plan which will achieve all outcomes within indicative resource.
- If agreed resource is in line with indicative resource and less than equivalent of 15 hrs TAF and 2.5 hrs MDS (£10,363) then Lead SEND Co-ordinator will sign off Plan. If over this amount, Case Co-ordinator will take to SEND Panel.
- If TAC agree more resources are required, Case Co-ordinator will take to SEND Panel.

## **RAS process for implementation from September 2018 onwards**

### **EHCP Annual Review prior to Key Stage Transition**

- Prior to AR, setting to send any updated reports to SEND Casework Team.
- Case Co-ordinator will revisit RAS and amend scores as necessary, using any new information etc.
- Lead SEND Co-ordinator to verify score and allocate indicative resource.
- Case Co-ordinator to notify setting of indicative resource ahead of AR.
- At AR, review existing outcomes and set new outcomes for next Key Stage.
- If over indicative resource, TAC reconsiders provision and make all reasonable attempts to develop a draft Plan which will achieve all outcomes within indicative resource.
- If agreed resource is in line with indicative resource and less than equivalent of 15 hrs TAF and 2.5 hrs MDS (£10,363) then Lead SEND Co-ordinator will sign off Plan. If over this amount, Case Co-ordinator will take to SEND Panel.
- If TAC agree more resources are required, Case Co-ordinator will take to SEND Panel.
- Setting to submit Annual Review paperwork to SEND Casework Team.