



Management Accounts Provisional Outturn Report 2016-17

Committee	Gloucestershire Joint Waste Committee
Committee Date	20 June 2017
Significant Decision	No
Responsible Officers	Rachel Capon, Contracts Manager (Collection & Street Scene – West), Gloucestershire Joint Waste Team (01594 812 406), rachel.capon@fdean.gov.uk
Main Consultees	None
Purpose of Report	The report sets out: <ul style="list-style-type: none"> • The financial performance of the individual authorities within the JWC against their approved annual budget and shows the provisional outturn for the financial year 2016/17. • The combined position across partners. • The approved 2017/18 Revenue Budget for the whole partnership and individual authorities within the partnership.
Recommendations	<i>It is recommended that the Committee:</i> <ol style="list-style-type: none"> a) Notes the financial performance as contained in this report. b) Notes the approved 2017/18 Revenue Budgets.
Resource Implications	None

1) Background

- a) When the Joint Waste Committee was formed it was agreed that budget setting and service charges are retained decisions for the individual authorities within the partnership.
- b) As such the operational budgets for waste disposal, waste collection and street cleaning have remained with their respective authority but are managed by officers within the Joint Waste Team.
- c) The majority of the operational budget consists of payments to contractors: Gloucestershire County Council contracts include Cory for waste disposal and since August 2016 Ubico for Household Recycling Centres; Forest of Dean District Council contracts include Biffa for waste collection and street cleaning

and Cheltenham, Cotswold and Tewkesbury delivery provider for waste collection and street cleaning is the local authority company Ubico.

- d) As the Administering Authority for the Joint Waste Committee, budgets associated with running the Joint Waste Committee are reported within Gloucestershire County Council (GCC) figures. Staffing costs for the Joint Waste Team are the largest element of this budget. These are transferred from each partner's budget to the Administering Authority on a quarterly basis.

2) Current Financial Position

The combined revenue budgets for GCC, CBC, CDC, FODDC and TBC is shown at Appendix 1. The provisional year end revenue outturn position is an overspend of £725,000 (1.88% of the net budget).

3) Waste Disposal Costs

- a) Appendix 2 shows Gloucestershire County Council revenue budget and the provisional outturn is an overspend of £61,000. There was an overspend on waste contracts due to additional tonnage at the Household Recycling Centres (HRCs). The sale of HRC materials continued to provide an income in line with market prices. However, this income is offset in part with the cost of haulage, resulting in net income of £150,000. Materials prices were stable for much of 2016/17 but we are starting to see fluctuations in some prices, notably a downturn in paper and card, which we will continue to monitor in 2017/18. The recent switch to new contractors as a result of the procurement exercise has enabled us to maintain best value but it does not protect us from the variation in market prices. The HRC overspend is offset by less residual waste than forecast delivered by waste collection authorities, mainly due to service changes in a number of districts. This leads to recycling credits and incentive payments to the Districts being overspent due to their higher than budgeted recycling rates. It is recognised that this is a good news story and represents the best financial outcome for the partnership. There was an underspend on waste projects due to delayed implementation and a further underspend on staffing costs due to vacancies within the team.

4) Waste Collection Costs

- a) Appendix 3 shows Cheltenham Borough Council revenue budget. The provisional outturn is an overspend of £217,000. The charge from Ubico was £183,000 over budget. The main overspends are on household waste, green waste and trade waste with some smaller underspends in other areas. The overspend for collection schemes is largely a result of the inefficient collection rounds and the additional property numbers and associated increased service take up. We believe that these issues will be resolved under the new service set for implementation later this year. Income from Green Waste was £58,000k above budget due to an increase in the price and good take up for this service. £100,000 for planned maintenance was not required in 2016/17. This sum has been set aside (appropriated to a maintenance reserve) for works to be carried out in 2017/18. Purchase of receptacles was £54,000 overspent due to the need

to replenish stocks to bring them up to minimum levels; an increased budget has been built in for 2017/18. Recycling income was generally close to budgeted levels but there was a shortfall of £29,000 in contributions from other organisations. Other variances net to nil and include overspend on wood recycling £34,000 and saving on marketing £21,000.

- b) Appendix 4 shows Cotswold District Council revenue budget. The provisional outturn is an overspend of £137,000. The majority of this is due to the cost of an additional recycling collection vehicle being used due to the increase in property numbers. In addition, the procurement of bins and caddies for household waste as a result of the same large amount of property development, which was not included in the base budget, has also contributed to the overspend. There were also increased household waste costs as a result of the delay in moving the operations from T Barry and Thamesdown Recycling to the new Packers Leaze depot. The overspends are partly offset by additional income from the green waste collection scheme due to an increase in the number of subscribers; lower spend on recycling schemes marketing, which was only used for promotion of the round zoning changes; and a lower spend on street cleaning as a result of the mild winter and less need for gritting of car parks.
- c) Appendix 5 shows the Forest of Dean District Council revenue budget. The provisional outturn is an underspend of £65,000. The main variances arise from additional income following improvements to the recycling services in August 2016, savings on JWT Staffing costs due to a reduction in the charges following staff changes and an underspend on street cleaning due to changes to health and safety requirements which require new safe systems of work to be implemented in order to cleanse high speed roads.
- d) Appendix 6 shows Tewkesbury Borough Council revenue budget and the provisional outturn is an overspend of £375,000. The main cause of this overspend is depreciation. The budget did not include having a new fleet of vehicles before the financial year end and as the policy is to depreciate vehicles in the year of purchase, this depreciation was not included in the budget. Central support costs were lower than budgeted. Excluding the central support costs and depreciation variances, the remaining variance is an overspend of £30,000. There were additional costs from advertising service changes and some costs of the HSE investigation as well as a £7,000 overspend on the Ubico contract. This has been offset by additional recycling credits, as well as small gains on income from trade waste and garden waste subscriptions.

5) Approved 2017/18 Revenue Budgets

- 1) Appendix 7 shows the combined approved 2017/18 Revenue Budget for the whole partnership.
- 2) Appendix 8 to 12 show the approved 2017/18 Revenue Budgets for each individual authority within the partnership.

Appendix 1 – Total Revenue Budget Summary across all JWC partners

Revenue Budget Summary - Gloucestershire Joint Waste Partnership Provisional Outturn 2016/17

Interim Joint Waste Team Manager David Dale

Budget Area	Total Budget £'000	Provisional Outturn £'000	Provisional Year End Variance £'000
Joint Waste Management Unit			
Gross Expenditure	292	295	3
Income	-250	-252	-2
Net Expenditure	42	43	1
Joint Improvement Board			
Gross Expenditure	0	0	0
Income	-42	-43	-1
Net Expenditure	-42	-43	-1
TOTAL - GJWP	0	0	0
<u>Waste Disposal</u>			
Royalty Payments	-628	-663	-35
WCA Landfill and Composting	0	0	0
Gross Expenditure	17,019	16,381	-638
Income	0	-12	-12
Net Expenditure	17,019	16,369	-650
Household Recycling Centres			
Gross Expenditure	4,309	5,270	961
Income	0	-266	-266
Net Expenditure	4,309	5,004	695
Trade Waste	-4	0	4
Recycling Credits	3,644	3,887	243
Tipping Away	56	56	0
Closed Landfill Sites	32	49	17
WCA Fridges and TVs	76	69	-7
Management Costs			
Gross Expenditure	2	4	2
Income	-8	-8	0
Net Expenditure	-6	-4	2
Waste Projects	100	80	-20
Waste Education	20	0	-20
Marketing Promotions - Waste	122	46	-76
TOTAL - WASTE DISPOSAL	24,740	24,893	153

Waste Collection			
Household Waste	4,612	5,047	435
Bulky Household Waste			
Gross Expenditure	60	85	25
Income	-121	-192	-71
Net Expenditure	-61	-107	-46
Food/Organic Waste			
Gross Expenditure	-94	-90	4
Income	0	0	0
Net Expenditure	-94	-90	4
Green Waste			
Gross Expenditure	2,416	2,498	82
Income	-2,337	-2,432	-95
Net Expenditure	79	66	-13
Recycling Centres			
Gross Expenditure	774	709	-65
Income	-181	-149	32
Net Expenditure	593	560	-33
Bring Sites			
Gross Expenditure	321	305	-16
Income	-80	-82	-2
Net Expenditure	241	223	-18
Recycling Collection Schemes			
Gross Expenditure	5,216	5,384	168
Income	-2,619	-2,742	-123
Net Expenditure	2,597	2,642	45
Bulking of Recyclables			
Gross Expenditure	219	290	71
Income	-554	-558	-4
Net Expenditure	-335	-268	67
Trade Waste			
Gross Expenditure	842	850	8
Income	-934	-922	12
Net Expenditure	-92	-72	20
Recycling Schemes Marketing	109	83	-26
TOTAL - WASTE COLLECTION	7,649	8,084	435
Street Cleaning	2,891	2,782	-109
-			
Central Costs			
Central Support Costs	1,986	1,918	-68
JWT Staffing Costs	589	490	-99
Depreciation	607	1,020	413
TOTAL - CENTRAL COSTS	3,182	3,428	246
TOTAL NET EXPENDITURE	38,462	39,187	725

Appendix 2 – Gloucestershire County Council

Revenue Budget Summary - Gloucestershire Joint Waste Partnership Provisional Outturn 2016/17

Interim Joint Waste Team Manager David Dale

Partner: Gloucestershire County Council

Budget Area	Total Budget £'000	Provisional Outturn £'000	Provisional Year End Variance £'000
Joint Waste Management Unit			
Gross Expenditure	292	295	3
Income	-250	-252	-2
Net Expenditure	42	43	1
Joint Improvement Board			
Gross Expenditure	0		0
Income	-42	-43	-1
Net Expenditure	-42	-43	-1
TOTAL - GJWP	0	0	0
<u>Waste Disposal</u>			
Royalty Payments	-628	-663	-35
WCA Landfill and Composting			
Gross Expenditure	17,019	16,381	-638
Income		-12	-12
Net Expenditure	17,019	16,369	-650
Household Recycling Centres			
Gross Expenditure	4,309	5,270	961
Income		-266	-266
Net Expenditure	4,309	5,004	695
Trade Waste	-4	0	4
Recycling Credits	3,644	3,887	243
Tipping Away	56	56	0
Closed Landfill Sites	32	49	17
WCA Fridges and TVs	76	69	-7
Management Costs			
Gross Expenditure	2	4	2
Income	-8	-8	0
Net Expenditure	-6	-4	2
Waste Projects	100	80	-20
Waste Education	20	0	-20
Marketing Promotions - Waste	122	46	-76
TOTAL - WASTE DISPOSAL	24,740	24,893	153

Central Costs			
Central Support Costs	1,112	1,112	0
JWT Staffing Costs	322	230	-92
Depreciation	0	0	0
TOTAL - CENTRAL COSTS	1,434	1,342	-92
TOTAL NET EXPENDITURE	26,174	26,235	61

Appendix 3 – Cheltenham Borough Council Revenue Budget Summary

Revenue Budget Summary - Gloucestershire Joint Waste Partnership Provisional Outturn 2016/17

Interim Joint Waste Team Manager: David Dale

Partner: Cheltenham Borough Council

Budget Area	Total Budget £'000	Provisional Outturn £'000	Provisional Year End Variance £'000
Waste Collection			
Household Waste	1,184	1,446	262
Bulky Household Waste			
Gross Expenditure	27	42	15
Income	-48	-58	-10
Net Expenditure	-21	-16	5
Green Waste			
Gross Expenditure	321	385	64
Income	-564	-622	-58
Net Expenditure	-243	-237	6
Recycling Centres			
Gross Expenditure	774	709	-65
Income	-181	-149	32
Net Expenditure	593	560	-33
Bring Sites			
Gross Expenditure	132	121	-11
Income	-66	-67	-1
Net Expenditure	66	54	-12
Recycling Collection Schemes			
Gross Expenditure	1,484	1,463	-21
Income	-365	-393	-28
Net Expenditure	1,119	1,070	-49
Bulking of Recyclables			
Gross Expenditure	219	290	71
Income	-554	-558	-4
Net Expenditure	-335	-268	67
Trade Waste			
Gross Expenditure	564	582	18
Income	-637	-627	10
Net Expenditure	-73	-45	28
Recycling Schemes Marketing	23	2	-21
TOTAL - WASTE COLLECTION	2,313	2,566	253
Street Cleaning	812	776	-36

Central Costs			
Central Support Costs	342	342	0
JWT Staffing Costs	31	31	0
Depreciation	52	52	0
TOTAL - CENTRAL COSTS	425	425	0
TOTAL NET EXPENDITURE	3,550	3,767	217

Appendix 4 – Cotswold District Council Revenue Budget Summary

Revenue Budget Summary - Gloucestershire Joint Waste Partnership Provisional Outturn 2016/17

Interim Joint Waste Team Manager: David Dale

Partner: Cotswold District Council

Budget Area	Total Budget £'000	Provisional Outturn £'000	Provisional Year End Variance £'000
<u>Waste Collection</u>			
Household Waste	1,156	1,200	44
Bulky Household Waste			
Gross Expenditure	0	0	0
Income	-36	-29	7
Net Expenditure	-36	-29	7
Green Waste			
Gross Expenditure	1,401	1,431	30
Income	-627	-672	-45
Net Expenditure	774	759	-15
Recycling Collection Schemes			
Gross Expenditure	1,626	1,794	168
Income	-1,035	-1,055	-20
Net Expenditure	591	739	148
Recycling Schemes Marketing	13	2	-11
TOTAL - WASTE COLLECTION	2,498	2,671	173
<u>Street Cleaning</u>	1,027	990	-37
-			
<u>Central Costs</u>			
Central Support Costs	135	135	0
JWT Staffing Costs	39	40	1
Depreciation	91	91	0
TOTAL - CENTRAL COSTS	265	266	1
TOTAL NET EXPENDITURE	3,790	3,927	137

Appendix 5 – Forest of Dean District Council Revenue Budget Summary

Revenue Budget Summary - Gloucestershire Joint Waste Partnership Provisional Outturn 2016/17

Interim Joint Waste Team Manager: David Dale

Partner: Forest of Dean District Council

Budget Area	Total Budget £'000	Provisional Outturn £'000	Provisional Year End Variance £'000
Waste Collection			
Household Waste	1,299	1,315	16
Bulky Household Waste			
Gross Expenditure	33	43	10
Income	-28	-39	-11
Net Expenditure	5	4	-1
Food/Organic Waste			
Gross Expenditure	-94	-90	4
Income	0		0
Net Expenditure	-94	-90	4
Green Waste			
Gross Expenditure	321	332	11
Income	-516	-517	-1
Net Expenditure	-195	-185	10
Bring Sites			
Gross Expenditure	189	184	-5
Income	-14	-15	-1
Net Expenditure	175	169	-6
Recycling Collection Schemes			
Gross Expenditure	984	974	-10
Income	-679	-713	-34
Net Expenditure	305	261	-44
Recycling Schemes Marketing	58	50	-8
TOTAL - WASTE COLLECTION	1,553	1,524	-29
Street Cleaning	522	499	-23
- Central Costs			
Central Support Costs	205	205	0
JWT Staffing Costs	136	123	-13
Depreciation	400	400	0
TOTAL - CENTRAL COSTS	741	728	-13
TOTAL NET EXPENDITURE	2,816	2,751	-65

Appendix 6 – Tewkesbury Borough Council Revenue Budget Summary

Revenue Budget Summary - Gloucestershire Joint Waste Partnership Provisional Outturn 2016/17

Interim Joint Waste Team Manager David Dale

Partner: Tewkesbury Borough Council

Budget Area	Total Budget £'000	5 Provisional Outturn £'000	6 Provisional Year End Variance £'000
<u>Waste Collection</u>			
Household Waste	973	1,086	113
Bulky Household Waste			
Gross Expenditure			0
Income	-9	-66	-57
Net Expenditure	-9	-66	-57
Green Waste			
Gross Expenditure	373	350	-23
Income	-630	-621	9
Net Expenditure	-257	-271	-14
Recycling Collection Schemes			
Gross Expenditure	1,122	1,153	31
Income	-540	-581	-41
Net Expenditure	582	572	-10
Trade Waste			
Gross Expenditure	278	268	-10
Income	-297	-295	2
Net Expenditure	-19	-27	-8
Recycling Schemes Marketing	15	29	14
TOTAL - WASTE COLLECTION	1,285	1,323	38
<u>Street Cleaning</u>	530	517	-13
-			
<u>Central Costs</u>			
Central Support Costs	192	124	-68
JWT Staffing Costs	61	66	5
Depreciation	64	477	413
TOTAL - CENTRAL COSTS	317	667	350
TOTAL NET EXPENDITURE	2,132	2,507	375

Appendix 7 – Approved Combined 2016/17 Revenue Budget

Revenue Budget Summary - Gloucestershire Joint Waste Partnership 2017/18

Interim Joint Waste Team Manager

David Dale

Budget Area	Total Budget £'000
Joint Waste Management Unit	
Gross Expenditure	314
Income	-273
Net Expenditure	41
Joint Improvement Board	
Gross Expenditure	0
Income	-41
Net Expenditure	-41
TOTAL - GJWP	0
<u>Waste Disposal</u>	
Royalty Payments	-671
WCA Landfill and Composting	16,012
Household Recycling Centres	
Gross Expenditure	5,154
Income	-262
Net Expenditure	4,892
Trade Waste	-4
Recycling Credits	4,267
Tipping Away	56
Closed Landfill Sites	26
WCA Fridges and TVs	80
Management Costs	
Gross Expenditure	2
Income	-8
Net Expenditure	-6
Waste Projects	50
Marketing Promotions - Waste	50
TOTAL - WASTE DISPOSAL	24,752
<u>Waste Collection</u>	
Household Waste	4,864
Bulky Household Waste	
Gross Expenditure	61
Income	-121
Net Expenditure	-60

Food/Organic Waste	
Gross Expenditure	420
Income	0
Net Expenditure	420
Green Waste	
Gross Expenditure	2,418
Income	-2,468
Net Expenditure	-50
Recycling Centres	
Gross Expenditure	652
Income	-181
Net Expenditure	471
Bring Sites	
Gross Expenditure	303
Income	-77
Net Expenditure	226
Recycling Collection Schemes	
Gross Expenditure	5,547
Income	-2,783
Net Expenditure	2,764
Bulking of Recyclables	
Gross Expenditure	219
Income	-590
Net Expenditure	-371
Trade Waste	
Gross Expenditure	869
Income	-935
Net Expenditure	-66
Recycling Schemes Marketing	115
TOTAL - WASTE COLLECTION	8,313
<u>Street Cleaning</u>	2,838
<u>Central Costs</u>	
Central Support Costs	2,152
JWT Staffing Costs	609
Depreciation	1,062
TOTAL - CENTRAL COSTS	3,823
TOTAL NET EXPENDITURE	39,726

Appendix 8 – Gloucestershire County Council 2017/18 Revenue Budget

Revenue Budget Summary - Gloucestershire Joint Waste Partnership 2017/18

Interim Joint Waste Team Manager

David Dale

Partner: Gloucestershire County Council

Budget Area	Total Budget £'000
Joint Waste Management Unit	
Gross Expenditure	314
Income	-273
Net Expenditure	41
Joint Improvement Board	
Gross Expenditure	0
Income	-41
Net Expenditure	-41
TOTAL - GJWP	0
<u>Waste Disposal</u>	
Royalty Payments	-671
WCA Landfill and Composting	16,012
Household Recycling Centres	
Gross Expenditure	5,154
Income	-262
Net Expenditure	4,892
Trade Waste	-4
Recycling Credits	4,267
Tipping Away	56
Closed Landfill Sites	26
WCA Fridges and TVs	80
Management Costs	
Gross Expenditure	2
Income	-8
Net Expenditure	-6
Waste Projects	50
Marketing Promotions - Waste	50
TOTAL - WASTE DISPOSAL	24,752
<u>Central Costs</u>	
Central Support Costs	1,112
JWT Staffing Costs	328
Depreciation	0
TOTAL - CENTRAL COSTS	1,440
TOTAL NET EXPENDITURE	26,192

Appendix 9 – Cheltenham Borough Council 2017/18 Revenue Budget

Revenue Budget Summary - Gloucestershire Joint Waste Partnership 2017/18

Interim Joint Waste Team Manager

David Dale

Partner: Cheltenham Borough Council

Budget Area	Total Budget £'000
<u>Waste Collection</u>	
Household Waste	1,367
Bulky Household Waste	
Gross Expenditure	27
Income	-48
Net Expenditure	-21
Green Waste	
Gross Expenditure	312
Income	-595
Net Expenditure	-283
Recycling Centres	
Gross Expenditure	652
Income	-181
Net Expenditure	471
Bring Sites	
Gross Expenditure	162
Income	-66
Net Expenditure	96
Recycling Collection Schemes	
Gross Expenditure	1,556
Income	-405
Net Expenditure	1,151
Bulking of Recyclables	
Gross Expenditure	219
Income	-590
Net Expenditure	-371
Trade Waste	
Gross Expenditure	579
Income	-637
Net Expenditure	-58
Recycling Schemes Marketing	23
TOTAL - WASTE COLLECTION	2,375
<u>Street Cleaning</u>	806
<u>Central Costs</u>	

Central Support Costs	419
JWT Staffing Costs	39
Depreciation	45
TOTAL - CENTRAL COSTS	503
TOTAL NET EXPENDITURE	3,684

Appendix 10 – Cotswold District Council 2017/18 Revenue Budget

Revenue Budget Summary - Gloucestershire Joint Waste Partnership 2017/18

Interim Joint Waste Team Manager

David Dale

Partner: Cotswold District Council

Budget Area	Total Budget £'000
<u>Waste Collection</u>	
Household Waste	1,179
Bulky Household Waste	
Gross Expenditure	
Income	-36
Net Expenditure	-36
Green Waste	
Gross Expenditure	1,367
Income	-627
Net Expenditure	740
Recycling Collection Schemes	
Gross Expenditure	1,716
Income	-1,035
Net Expenditure	681
Recycling Schemes Marketing	13
TOTAL - WASTE COLLECTION	2,577
<u>Street Cleaning</u>	1,068
<u>Central Costs</u>	
Central Support Costs	135
JWT Staffing Costs	40
Depreciation	91
TOTAL - CENTRAL COSTS	266
TOTAL NET EXPENDITURE	3,911

Appendix 11 – Forest of Dean District Council 2017/18 Revenue Budget

Revenue Budget Summary - Gloucestershire Joint Waste Partnership 2017/18

Interim Joint Waste Team Manager

David Dale

Partner: Forest of Dean District Council

Budget Area	Total Budget £'000
<u>Waste Collection</u>	
Household Waste	1,356
Bulky Household Waste	
Gross Expenditure	34
Income	-28
Net Expenditure	6
Food/Organic Waste	
Gross Expenditure	8
Income	0
Net Expenditure	8
Green Waste	
Gross Expenditure	392
Income	-548
Net Expenditure	-156
Bring Sites	
Gross Expenditure	141
Income	-11
Net Expenditure	130
Recycling Collection Schemes	
Gross Expenditure	1,140
Income	-781
Net Expenditure	359
Recycling Schemes Marketing	49
TOTAL - WASTE COLLECTION	1,752
<u>Street Cleaning</u>	532
<u>Central Costs</u>	
Central Support Costs	234
JWT Staffing Costs	137
Depreciation	397
TOTAL - CENTRAL COSTS	768
TOTAL NET EXPENDITURE	3,052

Appendix 12 – Tewkesbury Borough Council 2017/18 Revenue Budget

Revenue Budget Summary - Gloucestershire Joint Waste Partnership 2017/18

Interim Joint Waste Team Manager

David Dale

Partner: Tewkesbury Borough Council

Budget Area	Total Budget £'000
<u>Waste Collection</u>	
Household Waste	962
Bulky Household Waste	
Gross Expenditure	
Income	-9
Net Expenditure	-9
Food/Organic Waste	
Gross Expenditure	412
Income	
Net Expenditure	412
Green Waste	
Gross Expenditure	347
Income	-698
Net Expenditure	-351
Recycling Collection Schemes	
Gross Expenditure	1,135
Income	-562
Net Expenditure	573
Trade Waste	
Gross Expenditure	290
Income	-298
Net Expenditure	-8
Recycling Schemes Marketing	30
TOTAL - WASTE COLLECTION	1,609
<u>Street Cleaning</u>	432
<u>Central Costs</u>	
Central Support Costs	252
JWT Staffing Costs	65
Depreciation	529
TOTAL - CENTRAL COSTS	846
TOTAL NET EXPENDITURE	2,887