

**CONSTITUTION COMMITTEE
10 DECEMBER 2014
CHANGES TO THE CONSTITUTION BY THE MONITORING OFFICER**

Report of the Monitoring Officer

1. **Purpose of Report**

The Committee is asked to note the changes to the Constitution made by the Monitoring Officer following the formation of the Gloucestershire Economic Growth Joint Committee.

2. **Recommendations**

IT IS RECOMMENDED THAT the amendments to the Constitution set out in the Appendix are noted.

3. **Background**

3.1 Article 11.02.3 of the Articles of the Constitution enables the Cabinet to establish joint arrangements with other Local Authorities.

3.2 Article 14.02.1 of the Articles of the Constitution confirms the Monitoring Officer may make changes to any part of the Constitution to give effect to any decision of the full Council or Cabinet. The Monitoring Officer is required to report to this Committee to note the changes made to the Constitution.

4. **Monitoring Officer's changes to the Constitution**

The Cabinet established the Gloucestershire Economic Growth Joint Committee with all Gloucestershire Authorities on 4 September 2014. To give effect to this decision, the Committee is asked to note the Monitoring Officer's amendments set out in the Appendix to incorporate the terms of reference of the Joint Committee to the Constitution.

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Appendix

3.13 GLOUCESTERSHIRE ECONOMIC GROWTH JOINT COMMITTEE

1. Pursuant to a partnership arrangements between Cheltenham Borough Council, Cotswold District Council, Gloucester City Council, Stroud District Council and Tewkesbury Borough Council, Forest of Dean District Council and Gloucestershire County Council, the Gloucestershire Economic Growth Joint Committee was formed under Sections 101, 102 of the Local Government Act 1972 and under Part 1A Chapter 2 Section 9EB of the Local Government Act 2000 and pursuant to the Local Authorities (Arrangements for the Discharge of Functions (England) Regulations 2012
2. The functions of the Gloucestershire Economic Growth Joint Committee are as follows:
 - 2.1 Each of the Councils empowers the Joint Committee to discharge on their behalf the power to do anything it considers likely to achieve the promotion or improvement of the economic wellbeing of the area of Gloucestershire together with such additional functions as the respective constituent Councils may determine from time to time.
 - 2.2 To facilitate and enable collaboration between the local authorities on economic development and associated activities.
 - 2.3 In conjunction with the GFirst LEP Board, to formulate and agree the Gloucestershire Strategic Economic Plan GFirst LEP Plan (and Implementation Plans), the GFirst LEP EU Structural and Investment Fund Strategy, and other plans and strategies related to economic growth, and to work jointly to ensure their delivery.
 - 2.4 To lobby and carry out other activities that help achieve the promotion or improvement of the economic wellbeing of the area of Gloucestershire.
 - 2.5 To promote the vision contained in the Gloucestershire Strategic Economic Plan and to make recommendations to the GFirst LEP Board on any other matter relating to the economic wellbeing of Gloucestershire.
 - 2.6 To have insight and the opportunity to review the GFirst LEP Board's activities and consider any further measures necessary to strengthen the relationship with the GFirst LEP Board.
 - 2.7 To seek the allocation of resources to achieve the promotion or improvement of the economic wellbeing of the area of Gloucestershire.
 - 2.8 To ensure a co-ordinated approach to and liaise with the:-

- Local Transport Board
- County Strategic Planning and Infrastructure Group
- LEP Investment Panel
- EU Structural and Investment Fund Board
- Business Rates Pool Arrangements

and other relevant Groups/Boards as the respective constituent Councils may determine from time to time.

- 2.9 To provide political and democratic accountability by:
- Monitoring the delivery of each priority, plan, project or programme included in the SEP and by ensuring that action is taken to review and prepare revised action plans as necessary
 - Monitoring the annual SEP budget
 - Reviewing the annual SEP Report of GFirst LEP
 - Advising and making recommendations to the Accountable Body.

3. The membership of the committee comprises

3.1 one elected member from each partner authority on a 'one member, one vote' basis. Such member to be the leader (or other appointed executive member where executive arrangements are in place) from each partner authority.

3.2 the Chair and one other Board member of GFirst LEP or Substitute Board Members notified in advance (non-voting).

4. Each Committee member shall remain in office until removed or replaced by his or her appointing local authority, or in case of an executive member, until he or she ceases to be a member of the Executive of the appointing local authority.

5. Where a substitute member takes the place of a committee member who is an executive member of the appointing partner authority, the substitute must also be a member of the executive. The substitute member shall have the same rights of speaking and voting at meetings as the member for whom the substitution is made.

6. The Committee will meet formally in public session on a quarterly basis with informal meetings, workshops and visits arranged as and when required.

7. The Committee may appoint working groups, comprising Gloucestershire Economic Growth Joint Committee members; officers from any of the partner authorities to consider specific matters and to report back to the committee with recommendations or any sub-committee with recommendations. Each partner authority may also send any of its

officers to committee meetings to support its members or anyone invited to observe at meetings.

8. A Chairman and Vice-Chairman will be elected at the first committee meeting and annually thereafter at the Annual General Meeting.
9. The quorum for a meeting shall be four voting members. If quorum is not reached within 30 minutes of the start of the meeting, (or if quorum ceases to be present during a meeting), the meeting shall be adjourned to the same time and venue five business days later or to such other date, time and venue as the Chairman (or other person who is chairing the meeting) shall determine