



## APPOINTMENTS COMMITTEE

**MINUTES of the meeting of the Appointments Committee held on Wednesday 5th March, 2014 commencing at 10.00 am.**

**PRESENT  
MEMBERSHIP:**

Cllr Mark Hawthorne  
(Chairman)  
Cllr Colin Hay

Cllr Ray Theodoulou  
Cllr Lesley Williams

**Substitutes:** Cllr Dorcas Binns

**Apologies:** Cllr Paul Hodgkinson and Cllr Paul McLain

**1. APPOINTMENT OF CHAIRMAN**

Resolved

That Cllr Mark Hawthorne be appointed Chairman for the remainder of the civic year.

**2. MINUTES**

Resolved

That the minutes of the meeting held on 4 December 2012 be approved as a correct record.

**3. PUBLIC QUESTIONS**

No questions were received from members of the public.

**4. MEMBERS' QUESTIONS**

No questions were received from members.

**5. PAY POLICY STATEMENT**

Dylis Wynn, Director of People Services, introduced the report. She explained that although there was a requirement to publish an annual statement, as there had been no change to the Statement in 2013, the previous statement (from 2012) had remained published.

*Minutes subject to their acceptance as a correct record at the next meeting*

Members' attention was drawn to the changes proposed for the 2014 version. The Committee acknowledged that the decision by Council to make an additional investment of £211,000 to create a local living wage supplement for Council staff at its meeting on 26 February affected this statement and therefore agreed that a paragraph highlighting this pending change subject to consultation with schools, should be inserted.

In response to Members questions, Mr Bungard, Chief Executive, confirmed that progression through a given grade by means of increments did not come within the definition of Performance Related Pay and that the Authority rarely used 'service' contracts, although there were times (such as when short-term cover at a senior level was required) when their use could be justified.

On this basis, the Committee

Resolved to Recommend

That Council adopt the revised Pay Policy Statement (amended as detailed above).

## **6. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved

That in accordance with Section 100 A (4) of the Local Government Act 1972 the public be excluded from the meeting for the business specified in agenda item nos. 8 and 9 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1, 2 and 3 of Part 1 of Schedule 12 A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

## **7. EXTENSION OF CONTRACT**

Pete Bungard, Chief Executive, introduced the report on proposals to extend a contract of employment.

Having considered the information provided, the Committee

Resolved

That the report be received and the recommendations contained therein be approved.

## **8. PROGRESS ON THE DIRECTOR OF PUBLIC HEALTH APPOINTMENT**

The Committee noted the progress made on the appointment of a Director of Public Health.

*Minutes subject to their acceptance as a correct record at the next meeting*

In the light of the importance of this position, Members expressed their support for an amendment to the Constitution to include this post as being an appointment made by Members.

Resolved

That the report be noted.

**CHAIRPERSON**

Meeting concluded at 10:55