



Meeting papers

Gloucestershire Joint Waste Committee

Tuesday 19 June 2018 at 10.00 am

Cabinet Suite - Shire Hall, Gloucester

Gloucestershire Joint Waste Committee	
Tuesday 19 June 2018 at 10.00 am	
Cabinet Suite - Shire Hall, Gloucester	
AGENDA	

1	APOLOGIES FOR ABSENCE	Andrea Clarke
2	ELECTION OF CHAIRPERSON To elect a Chairperson for the civic year.	Andrea Clarke
3	ELECTION OF VICE CHAIRPERSON To elect a Vice Chairperson for the civic year.	Chairperson
4	DECLARATIONS OF INTEREST Please see note (a) at the end of the agenda.	Andrea Clarke
5	PUBLIC QUESTIONS To answer any written questions about matters which are within the powers and duties of the committee. The closing date/time for receipt of written questions is 6.00pm on 13 June 2018 (three clear working days before date of the meeting). Please send questions to the Democratic Services Unit, marked for the attention of Andrea Clarke (email: andrea.clarke@gloucestershire.gov.uk).	Chairperson
6	MEMBER QUESTIONS To answer any written members' questions about matters which are within the powers and duties of the committee. The closing date/time for the receipt of questions is 6.00pm on 13 June 2018 (three clear working days before the date of the meeting). Please send questions to the Democratic Services Unit marked for the attention of Andrea Clarke (email: andrea.clarke@gloucestershire.gov.uk).	Chairperson
7	MINUTES OF THE PREVIOUS MEETING - 20 FEBRUARY 2018 (Pages 1 - 6)	Andrea Clarke

8	PERFORMANCE REPORT 2017/18 (Pages 7 - 12)	Andy Pritchard
9	SINGLE USE PLASTICS (Pages 13 - 16)	Andy Pritchard
10	RESIDUAL WASTE TREATMENT AND WASTE TRANSFER UPDATE (Pages 17 - 20)	Wayne Lewis
11	COTSWOLD DISTRICT COUNCIL SERVICE REVIEW (CONSULTATION TEMPLATE) (Pages 21 - 26)	Scott Williams
12	HOUSEHOLD RECYCLING CENTRES EFFICIENCIES SAVINGS (Pages 27 - 28)	Andy Pritchard
13	PYKE QUARRY CHANGES The committee to receive a presentation.	Roger Smith
14	MANAGEMENT ACCOUNTS PROVISIONAL OUTTURN 2017/18 REVENUE BUDGET MONITORING REPORT AND THE APPROVED 2018/19 REVENUE BUDGET (Pages 29 - 50)	Rachel Capon
15	ACTION PLAN UPDATE (Pages 51 - 64)	Scott Williams
16	HEALTH AND SAFETY REPORT 2017/18 (Pages 65 - 72)	Julie Davies

FOR INFORMATION

Committee meetings: -

2018

9 October 2018

4 December 2018

2019

12 February 2019

18 June 2019

8 October 2019

3 December 2019

All meetings start at 10am, and are held in the Cabinet Suite, Shire Hall, Gloucester, GL1 2TG.

Membership – *Cllr Nigel Moor and Cllr Ray Theodoulou Cllr Sue Coakley (Cotswold District Council), Cllr Chris Coleman (Cheltenham Borough Council), Cllr Bruce Hogan (Forest of Dean District Council), Cllr Jim Mason (Tewkesbury Borough Council), Cllr Chris McFarling (Forest of Dean District Council), Cllr Tina Stevenson (Cotswold District Council) and Cllr Mark Williams (Tewkesbury Borough Council)*

Co-Opted Members - *Cllr Richard Cook (Gloucester City Council), Cllr Paul Denney (Stroud District Council), Cllr Simon Pickering (Stroud District Council) and Cllr Terry Pullen (Gloucester City Council)*

- (a) **DECLARATIONS OF INTEREST** – Please declare any disclosable pecuniary interests or personal interests that you may have relating to specific matters which may be discussed at this meeting, by signing the form that will be available in the Cabinet Suite. Completing



this list is acceptable as a declaration, but does not, of course, prevent members from declaring an interest orally in relation to individual agenda items. The list will be available for public inspection.

Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer (Jane Burns ☎ 01452 328472, email jane.burns@gloucestershire.gov.uk) prior to the start of the meeting.

- (b) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect minutes or reports relating to any item on this agenda or have any other general queries about the meeting, please contact: Andrea Clarke, Senior Democratic Services Adviser ☎ :01452 324203/fax: 425850/e-mail: andrea.clarke@gloucestershire.gov.uk

(c) **Co-opted Members**

Gloucester City and Stroud District Councils may each nominate up to two Co-opted Members to attend and participate in the Committee's meetings. Co-opted Members may take a full part in public debate where they are present, but may not vote. In the event of the Committee discussing confidential "exempt" non-public items the general presumption is that co-opted members shall leave the meeting, although should a co-opted member make a case to stay, this may be waived at the Chairman's discretion provided no voting member raises an objection. Co-opted Members may, in such circumstances, be asked to leave the meeting while the Chairman seeks views from Voting Members.

(d) **GENERAL ARRANGEMENTS**

- 1 Members are asked to sign the attendance list.
2. Substitution of members – Where a substitute member takes the place of a committee member who is an executive member of the appointing partner authority the substitute member must also be a member of the executive.
3. Quorum - The quorum for a meeting shall be five committee members, which shall include at least one member appointed by each of the five different partner authorities. No business shall be transacted unless quorum is reached. If quorum is not reached within 30 minutes of the start of the meeting, (or if quorum ceases to be present during a meeting), the meeting shall be adjourned to the same time and venue within five working days of the meeting or to a date determined by the Chairman.

EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.

