

GLOUCESTERSHIRE JOINT WASTE COMMITTEE

MINUTES of the meeting of the Gloucestershire Joint Waste Committee held on Tuesday 20 February 2018 in the Council Chamber - Shire Hall, Gloucester.

PRESENT:

Cllr Sue Coakley (Chairman)	Cllr Chris McFarling
Cllr Richard Cook	Cllr Nigel Moor
Cllr Bruce Hogan	Cllr Simon Pickering
Cllr Jim Mason	Cllr Ray Theodoulou
Cllr Helena McCloskey	Cllr Mark Williams

Officers in attendance: Andy Barge, Rachel Capon, Julie Davies, Dawn Fearn, Wayne Lewis, Jo Moore, Andy Pritchard, Roger Smith, Karen Watson and Scott Williams

27. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Chris Coleman, (Cheltenham Borough Council), Paul Denney, (Stroud District Council) and Tina Stevenson (Cotswold District Council).

28. DECLARATIONS OF INTEREST

Cllr Ray Theodoulou declared a non-pecuniary interest in item 7 of the agenda (Residual Waste Project Update) as a Gloucestershire County Council Representative for Ubico.

29. PUBLIC QUESTIONS

No public questions were received.

30. MEMBER QUESTIONS

No public questions were received.

31. MINUTES OF THE PREVIOUS MEETING

Subject to the following amendment, the minutes of the meeting held on 5 December 2017 were agreed as a correct record of the meeting and signed by the Chairman.

Item 23: The minutes of the previous meeting refer to the minutes of the meeting held on 3 October 2017.

32. BUSINESS PLAN 2018/21

Wayne Lewis, Head of the Joint Waste Management Team, presented the sixth business plan of the Gloucestershire Joint Waste Committee (GWJC) constituted between Cheltenham Borough Council, Cotswold District Council, Forest of Dean District Council, Gloucestershire County Council and Tewkesbury Borough Council.

The GJWC has delegated powers to oversee and make decisions concerning the recycling, waste collection and street cleansing services for the representative four district and borough councils and to deliver waste treatment and disposal for the county council. The agreed framework for the GJWC is an Inter Authority Agreement (IAA), signed in December 2014.

- 32.1 Wayne Lewis informed the committee that the business plan was a requirement of the IAA to outline key priorities and actions for the three year period 2018 to 2021, including the proposed draft budget 2018/19.
- 32.2 Referring to the various appendices that supported the report, specific reference was made to the Action Plan detailed at Appendix 3, detailing key projects and work streams. Wayne Lewis advised that the action plan reflected the priorities identified by the members of the GWJC at a workshop held in December 2017.
- 32.3 Key priorities included: reducing waste and environmental harm; developing a business case for the alignment of services, (the aim of this priority was to create more commonality within the service); working in partnership to deliver a wide range of recycling opportunities for residents wherever possible and; communicating waste reduction and recycling information as widely as possible.
- 32.4 It was noted that the Joint Waste Team would continue to work with non-partner authorities. This included providing information on the strategic aims of the partnership plus details of projects introduced to meet the principal objective of seeking to align and integrate waste and recycling services across Gloucestershire by the end of 2024.
- 32.5 The projects will assist in benchmarking performance and reviewing the baseline costs of waste and recycling collection services for the county.
- 32.6 A number of procurement and contract mobilisation projects continued to be taken forward to ensure ongoing high quality service delivery. The largest contract to be mobilised within this business plan period was the waste to energy facility at Javelin Park.
- 32.7 Responding to questions, the Head of the Joint Waste Management Team clarified that the proposed date of March 2019 for completing the communications campaign may be misleading and that the intention would be to publicise activities throughout 2018/19, commencing in April 2018.

- 32.8 Chairman, Cllr Sue Coakley, informed Cllr Ray Theodoulou, that the Joint Waste Team would be considering options for expanding the collection of green waste and food waste across all partner authorities, not just the Cotswold District. However, now was an opportune time to review and improve the service within the Cotswold District as a new vehicle fleet would be needed soon., The Cotswold service review to consider the feasibility of introducing separate collection vehicles.
- 32.9 Committee members welcomed the reaffirmed commitment of reducing the use of plastics and volume of packaging. One area of interest identified during the discussion was the potential for introducing a deposit/return and reward scheme for reducing the use of drinks containers. Recognising the potential merits of the scheme, it was suggested the Joint Waste Team consider this, plus other solutions, as possible options for the future. A visit to observe activities at Swindon Borough Council was also suggested.
- 32.10 One member requested an update on the new management structure of the Joint Waste Team. The request was noted, with a suggestion that this might be best considered in line with the priorities introduced through the business plan. No changes to the management structure have yet been made, apart from the recent appointment of the Head of the Joint Waste Team.
- 32.11 Following an intense discussion on the criteria for measuring performance and reviewing targets, it was agreed the matter should be revisited when reviewing the Joint Municipal Waste Management Strategy in 2019. Whilst a joint waste strategy is no longer a legal requirement, work to consider future ambitions and long term waste management plans in Gloucestershire beyond 2020 remains important and is included within the action plan for 2018-21.

Having considered the report and supporting appendices, the committee accepted the Gloucestershire Joint Waste Committee Business Plan 2018-2021, including the proposals incorporated within the accompanying action plan at Appendix 3 of the report. The committee agreed that, if required, small elements of detail could be made throughout the year and;

RESOLVED TO: Adopt the Gloucestershire Joint Waste Committee Business Plan 2018-2021

33. RESIDUAL WASTE TREATMENT UPDATE

Wayne Lewis, Head of Waste Management, gave an update on the progress of the construction of the Javelin Park Energy from Waste Facility.

- 33.1 Members were informed that construction had commenced in summer 2016 and was on schedule. The facility was due to become operational in summer 2019.

33.2 The committee welcomed an invitation from Ubico to visit the site. Wayne Lewis to arrange a future site visit.

33.3 It was suggested that the committee receive an update on the progress of the construction at future meetings and this was agreed.

The report was noted.

34. DEFRA 25 YEAR ENVIRONMENT PLAN

Andy Pritchard, Strategy and Development Manager, presented information on the 25 Year Environment Plan published by the Government on 11 January 2018.

Key points made during the presentation included:

34.1 The plan sets out the government's vision on a broad range of environmental issues, including sustainable land managements, resource efficiency, pollution and waste.

34.2 The plan supports 'a commitment to ensuring comprehensive and frequent waste and recycling collections to protect the local amenity, ensuring products are recycled as much as possible and returning high quality materials back to the economy'.

34.3 It was suggested publication of a new 'Resources and Waste Strategy' later in the year, (aimed at making the UK a world leader in resource efficiency), will provide a useful steer for the committee to engage with the government's approach to waste reduction.

34.4 Emphasis to be placed on working with water companies, high street retailers and the Waste and Resources Action Programme in exploring ways of reducing the consumption levels of the amount of plastic in circulation and demand for single-use plastic.

34.5 The recycling of food waste was identified as a key priority, working towards 'no food waste' entering landfill by 2030.

34.6 In relation to litter, actions included, continuing to implement the Government's Litter Strategy for England, with new regulations and guidance introduced to improve local authority's enforcement powers.

34.7 A national anti-littering campaign to be introduced, plus a £450,000 Litter Innovation Fund to pilot, implement and evaluate small scale local research projects.

34.8 To support delivery of the plan, the government to provide more detail on the setting of targets, evaluation processes and reporting on progress.

Minutes subject to their acceptance as a correct record at the next meeting

34.9 Members welcomed the opportunity the new Waste and Resources Strategy, (published later in the year), would allow the Joint Waste Team to focus on areas specific to the committee.

Questioning the emphasis placed on carbon omissions and residual waste collections, some members expressed concern about the initial lack of detail included within the plan but remained optimistic more information would be provided later in the year. It was, nevertheless, agreed to explore more effective avenues for putting pressure on specific issues within the plan.

The report was noted.

35. MANAGEMENT ACCOUNTS MONITORING REPORT

Wayne Lewis, Head of Waste Management, presented the Waste Management Accounts Monitoring Report 2017/18.

35.1 The report sets out:

- a) The financial performance of the individual authorities within the Gloucestershire Joint Waste Partnership against the approved annual budget for the first nine months of the current financial year;
- b) The combined position across the representative authorities;
- c) An indicative draft 2018/19 revenue budget for the partnership.

35.2 The Head of the Waste Management Team presented the combined revenue budgets for Gloucestershire County Council, Cheltenham Borough Council, Cotswold District Council, Forest of Dean District Council and Tewkesbury Borough Council (reported at Appendix 1 of the report) with a forecast year end revenue position showing a £137,000 overspend (0.34% of the net budget). This position was based on monitoring forecasts made in January 2018 and actual financial transactions to the end of December 2017.

35.3 A summary of the Draft 2018/19 Revenue Budget for the Gloucestershire Waste Partnership (Appendix 7 of the report) was reported as an indicative summary. It was noted that the figures could be subject to change pending the setting of partner authority budgets.

35.4 Questioning the retrospective formatting of the report and highlighting the difficulties of making comparisons when considering the variations between individual partner authority budgets, members requested an additional comparative summary to support the individual reports.

35.5 The merits of producing an additional report were noted, with officers agreeing to explore ways of presenting more comparable information for benchmarking purposes. It was generally accepted that the committee would continue to consider individual budgets.

Minutes subject to their acceptance as a correct record at the next meeting

The report was noted.

36. SERVICE/ACTION PLAN UPDATE

Wayne Lewis, Head of Waste Management, gave an update on the progress of the actions within the Joint Waste Committee Action Plan for the period to February 2018. Summarising some of the achievements accomplished during the past year, it was acknowledged that some of the actions had made more progress than others. The report was noted.

37. PERFORMANCE MONITORING REPORT 2017-19

Presented as an additional item on the agenda, an update report on the forecast performance indicators for the financial year 2017/18 was circulated at the meeting. The report was noted and is attached for information.

CHAIRPERSON

Meeting concluded at 4.05pm

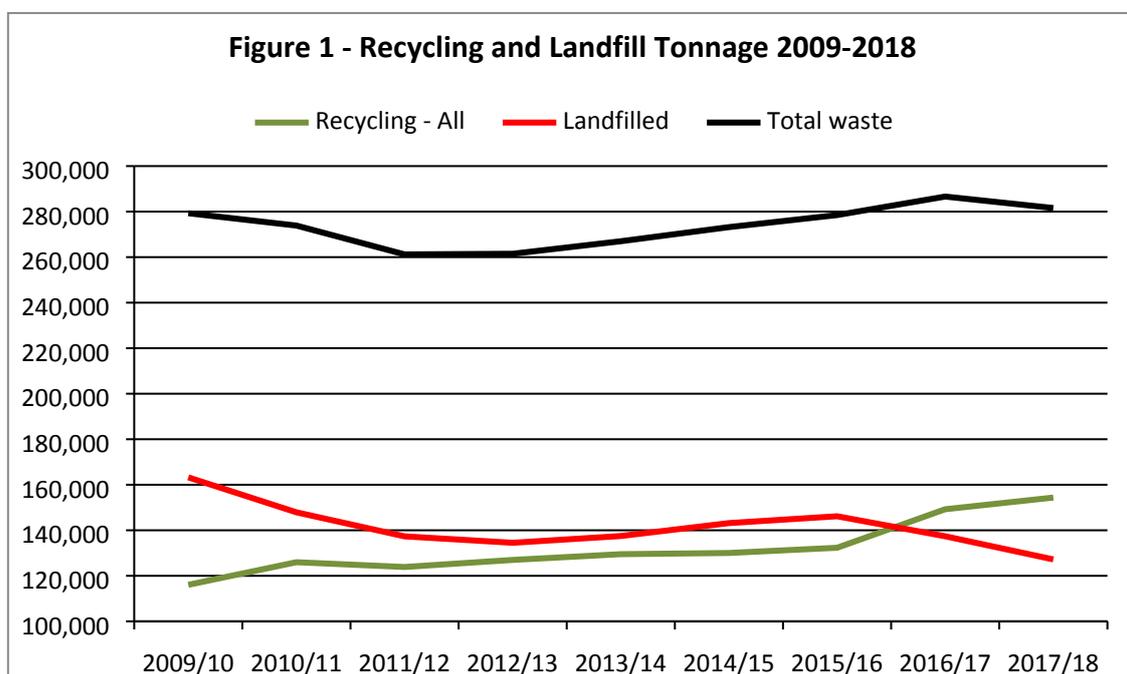
	<h2>Performance Report for 2017/18</h2>
Committee	Gloucestershire Joint Waste Committee
Committee Date	20 February 2018
Significant Decision	No
Responsible Officers	Andy Pritchard, Strategy and Development Manager 01452 427014; andy.pritchard@gloucestershire.gov.uk
Main Consultees	None
Purpose of Report	To update members on the forecast performance indicators for the financial year 2017/18.
Recommendations	It is recommended that the Committee notes the report
Resource Implications	None

1. Background

- 1.1 The following report sets out the forecast performance for the Gloucestershire Councils for 2017/18, for example; how much waste was treated, what levels of recycling and composting was achieved and how individual Councils performed compared to our strategy targets. The forecast data has not significantly changed since the previous JWC report of December 2017. It does, however, reflect the recent improvements in recycling performance in Cheltenham.

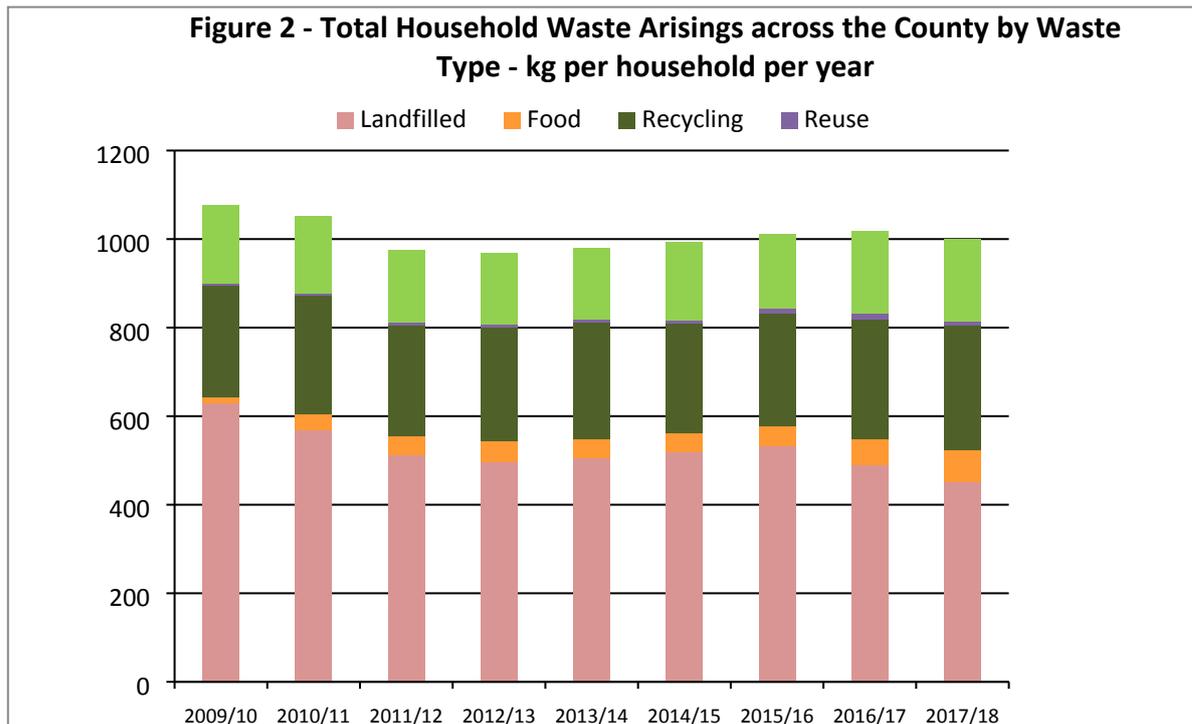
2. Performance

- 2.1. Figure 1 shows the total waste arisings across the county and the split by recycling (including reuse, recycling, AD and composting) and landfill.



- 2.1.1. Total waste volumes across Gloucestershire continued to increase last year as per the national trend, but remain on track to reduce in 2017/18 due to the impact of recent collection service changes.
- 2.1.2. The proportion of waste sent to landfill is forecast to fall again, a downturn of 6.9% from 2016/17
- 2.1.3. The amount of waste sent for reuse, recycling, composting and anaerobic digestion has increased by 3.5% this year.

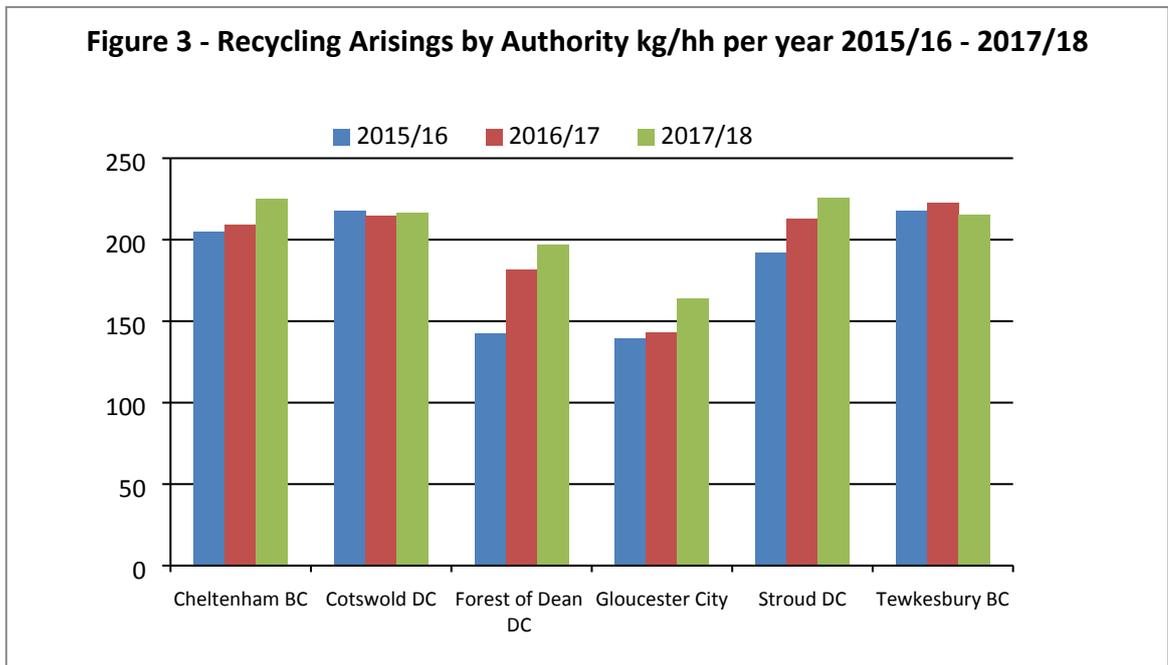
2.2. Figure 2 shows the total household waste arisings across the county by waste type in kg per household from 2009 to 2018.



Data for 2017/18 is provisional outturn data. For Cotswold the proportion of food waste has been estimated

- 2.2.1. From 2009 to 2012 there was a year on year reduction in total waste and residual waste which was linked to the success of the service changes that took place at CBC, CDC, Glos. City, FODDC and TBC to support the Joint Waste Municipal Waste Strategy with the introduction of weekly food waste collections, a move from weekly to fortnightly residual waste collections and provision of improved kerbside recycling services.
- 2.2.2. Since 2012 residual waste has been on the increase which was in part due to the upturn in the economy and the absence of any further collection service changes.
- 2.2.3. Positively in 2016/17 the kg/hh of residual waste reduced significantly to 490kg/hh; an improvement on the previous low point in 2012/13. This is forecast to reduce further in 2017/18 to 454kg/hh.
- 2.2.4. Food waste is forecast to increase to 70kg/hh this year, with all districts collecting food waste at the kerbside.

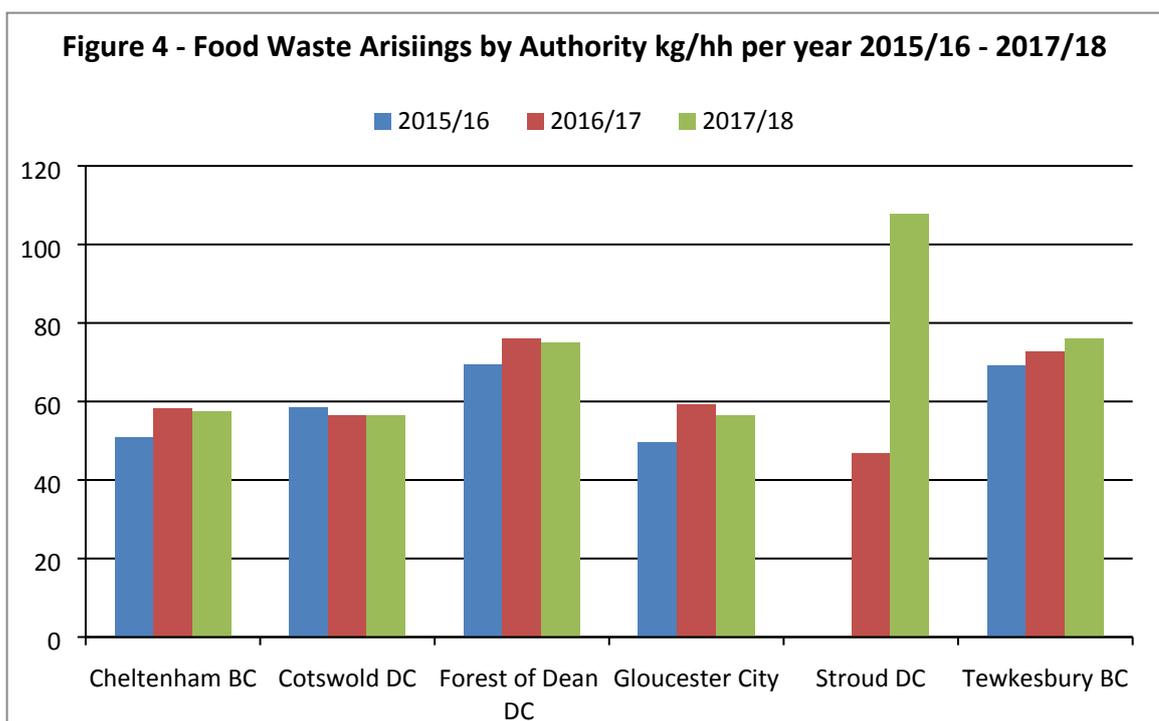
2.3. Figure 3 shows the recycling arisings for each collection authority for the last 3 years. 2017/18 data is provisional and based upon estimates for the remainder of the year, but as we are now approaching year-end with 9 months actual data input, the accuracy of this forecast is becoming more certain.



2.3.1. Cheltenham, Forest of Dean, Gloucester City and Stroud are all showing an increase their recycling performance during 2017/18, whilst very little change is expected in Cotswolds and Tewkesbury. The main improvements are due to recent or planned service changes and the enforcement of collection policies.

2.3.2. Dry recycling in Cheltenham is further boosted by the operation of Swindon Rd Household Recycling Centre which contributes a significant proportion of the kg/hh (currently 29% by weight).

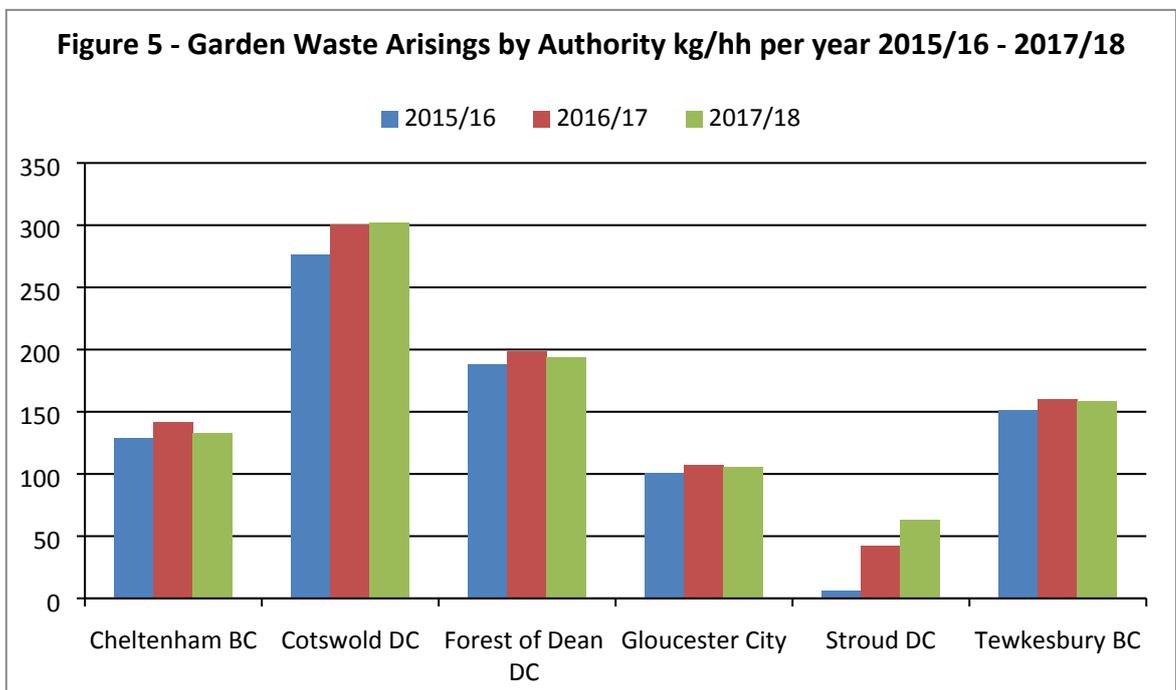
2.4 Figure 4 shows the food waste arisings by authority for the last 3 years. 2017/18 data is again forecast to year-end, but is based on 9 months actual data.



2.4.1 Absolute food waste arisings have dropped slightly during 2017/18 compared to the previous year. However, it is unclear at this point in time whether this is due to reduced participation or a general overall reduction in the amount of food wasted. However, Stroud D.C continues to have a high level of performance and is delivering significant amounts of food waste to the AD plant. More information on the proportion of food waste remaining in the residual waste stream will be gathered during 2018 when a kerbside waste composition analysis will be conducted across the county.

2.4.2 As Cotswold D.C collects food and garden waste together, the tonnages of food waste and garden waste are estimated.

2.5 Figure 5 shows the garden waste arisings for each collection authority for the last 3 years. All authorities now offer a chargeable garden waste service. As Cotswold D.C mixes food and garden waste, the garden waste tonnage is an estimate.

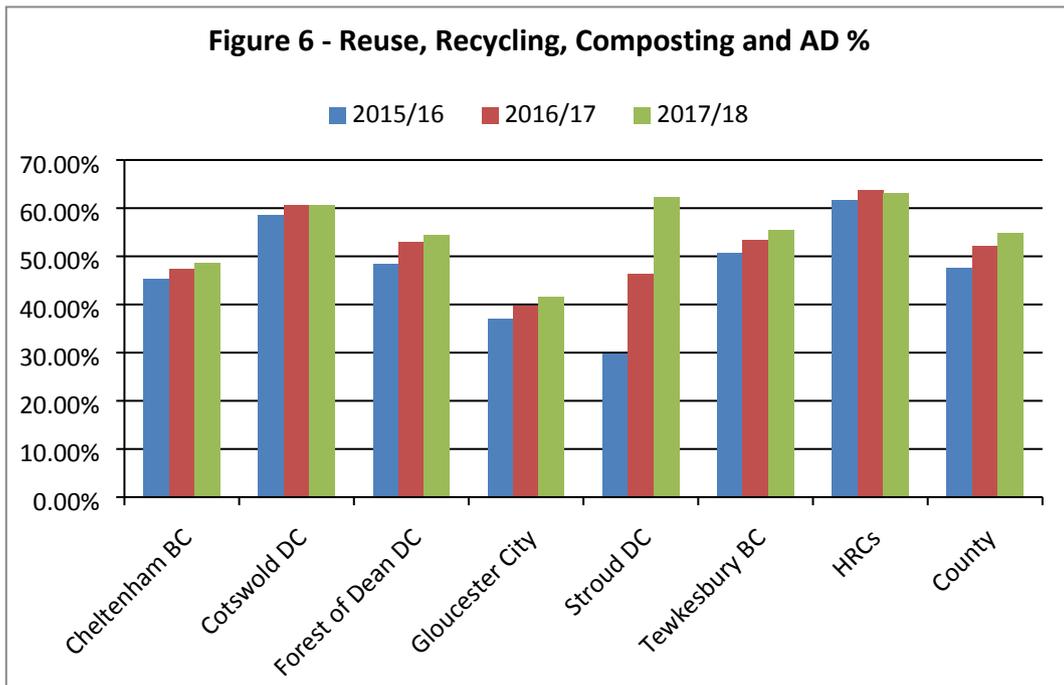


3. Targets

3.1. When the Joint Municipal Waste Management Strategy (JMWMS) was signed in April 2008 each local authority signed up to meeting the following targets which were aligned to the former national key performance indicators NI191 and NI192.

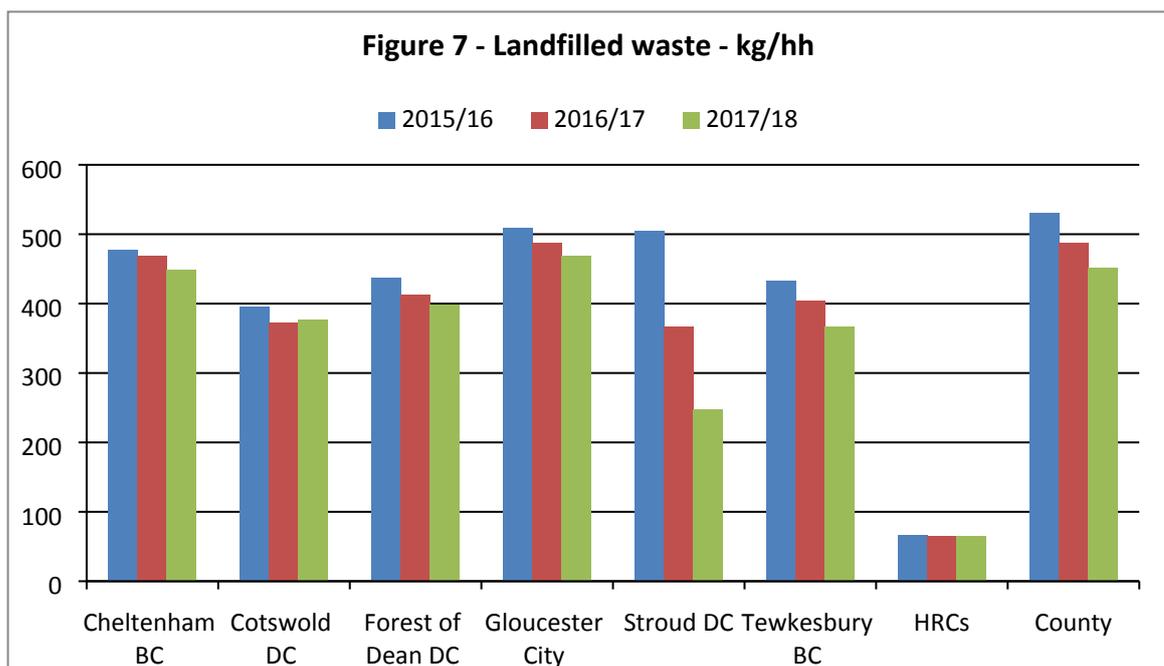
NI 192 – % of Household Waste Sent for Reuse, Recycling, Composting and AD		
2009/10	40%	<i>Achieved</i>
2014/15	50%	48% (52% achieved in 2016/17)
2019/20	60%	(2020 target)
NI 191 – kg/hh of Residual Waste		
2009/10	659 kg/hh	<i>Achieved</i>
2014/15	573 kg/hh	<i>Achieved</i>
2019/20	479 kg/hh	(2020 target)

3.2. Figure 6 shows the former NI192 actuals for 2015/16 and 2016/17 and the estimate for 2017/18 against these targets.



- 3.2.1. The overall county performance is expected to reach around 54.7% this year due to the full impact of collection service changes.
- 3.2.2. Most authorities are continuing to improve this year against the national trend of declining recycling rates, whilst Cotswold and HRC rates are forecast to remain unchanged.
- 3.2.3. However even with these improvements there will still be real challenges ahead in meeting the County 60% target by 2020.

3.3. Figure 7 shows the former NI191 indicator – kg/hh of residual waste arisings by authority.



- 3.3.1. Most collection authorities are expected to see a gradual reduction in the amount of residual waste to landfill, bucking the national trend, the exceptions being CDC where the level remains low, but unchanged and Stroud which has achieved a significant reduction.
- 3.3.2. The 2020 target is 479kg/hh of residual waste. The overall county position for 2017/18 is forecast to be 454kg/hh, already ahead of the 2020 target. The county position takes into account the waste collected at the kerbside and the waste at Household Recycling Centres.