



Gloucestershire

COUNTY COUNCIL

CONSTITUTION COMMITTEE

5 FEBRUARY 2013 AT 10AM

**Members' Room - Shire Hall,
Gloucester**

MEETING PAPERS



CONSTITUTION COMMITTEE

TIME: 10am
DATE: Tuesday, 5 February 2013
VENUE: Members' Room - Shire Hall, Gloucester

A G E N D A

ITEM	TOPIC	CONTACT
1.	Apologies for absence	Simon Harper
2.	Minutes (Pages 1 - 6) To approve the minutes of the meeting held on 7 November 2012.	Simon Harper
3.	Declaration of Interests Please see note (b) of the agenda.	Simon Harper
4.	Public Questions To answer any written public questions about matters which are within the powers and duties of the Committee. The closing date/time for receipt of questions is 10am on 29 January 2013. To answer any oral question(s) put by members of the public with the consent of the Chairperson.	Simon Harper
	<i>Depending on the nature of the questions asked it may not be possible to provide a comprehensive answer at the meeting, in which case a written answer will be supplied as soon as reasonably possible after the meeting.</i>	
5.	Members' Questions To answer any written members' questions. The closing date/time for the receipt of questions is 10am on 29 January 2013.	Simon Harper

6. **Independent Remuneration Panel** (Pages 7 - 10) William Alexander
To consider the report and recommendations of the Independent Remuneration Panel relating to members' allowances.
7. **Amended Employee Code of Conduct** (Pages 11 - 30) Dilys Wynn
To consider the revised Employee Code of Conduct.
8. **New committee structure - May 2013** Simon Harper
To note that proposals for a revised scrutiny structure and a new approach to corporate parenting will be presented to the next meeting of the Constitution Committee on 5 March 2013.
9. **Changes to the constitution** (Pages 31 - 32) Christine Wray
To consider the attached report of the Monitoring Officer.

NOTES

- (a) **MEMBERSHIP** – Cllr Phil Awford, Cllr Mark Hawthorne, Cllr Tony Hicks, Cllr Jeremy Hilton, Cllr Ceri Jones, Cllr Antonia Noble, Cllr Ray Theodoulou, Cllr Lesley Williams and Cllr Will Windsor-Clive
- (b) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer prior to the commencement of the meeting.
- (c) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect reports relating to any item on this agenda or have any other general queries about the meeting, please contact

Simon Harper, Lead Democratic Services Adviser

☎: 01452 425230/fax: 425850/e-mail: simon.harper@gloucestershire.gov.uk

EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is outside the main entrance to Shire Hall in Westgate Street. Please remain there and await further instructions.