



Gloucestershire

COUNTY COUNCIL

CONSTITUTION COMMITTEE

9.00 am

WEDNESDAY

17 OCTOBER 2012

**Meeting Room 6 - Shire Hall,
Gloucester**

MEETING PAPERS



CONSTITUTION COMMITTEE

TIME: 9.00 am
DATE: Wednesday 17th October, 2012
VENUE: Meeting Room 6 - Shire Hall, Gloucester

A G E N D A

ITEM	TOPIC	CONTACT
1.	Apologies for absence	Simon Harper
2.	Minutes (Pages 1 - 4) To approve the minutes of the meeting on 11 June 2012.	Simon Harper
3.	Public Questions To answer any written public questions about matters which are within the powers and duties of the Committee. The closing date/time for receipt of questions is 10.00am on 10 October 2012. To answer any oral question(s) put by members of the public with the consent of the Chairperson. <i>Depending on the nature of the questions asked, it may not be possible to provide a comprehensive answer at the meeting, in which case a written answer will be supplied as soon as reasonably possible after the meeting.</i>	Simon Harper
4.	Members' Questions To answer any written members' questions.	Simon Harper
	The closing date/time for the receipt of questions is 10.00am on 10 October 2012.	
5.	Changes to the Constitution arising from the report by Mr Graham Garbutt (Pages 5 - 50) To consider the attached report from the Assistant Director of Law and Administration	Christine Wray Tel: 01452 426911
6.	The role of the Monitoring Officer (Pages 51 - 54) To consider the attached report of the Chief Executive	Peter Jones Tel: 01452 426347

7. **Ratification of changes to the Constitution** (Pages 55 - 60)
To consider the attached report of the Assistant Director of Law and Administration
Christine Wray
Tel: 01452 426911
8. **Next Meeting**
7 November 2012 at 10.00am
Christine Wray
Tel: 01452 426911

NOTES

- (a) **MEMBERSHIP** – Cllr Phil Awford, Cllr Mark Hawthorne, Cllr Tony Hicks, Cllr Jeremy Hilton, Cllr Ceri Jones, Cllr Steve McHale, Cllr Antonia Noble, Cllr Ray Theodoulou and Cllr Will Windsor-Clive
- (b) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer: Nigel Roberts ☎01452 425201 /fax: 426790/e-mail: nigel.roberts@gloucestershire.gov.uk prior to the commencement of the meeting.
- (c) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect reports relating to any item on this Agenda or have any other general queries about the meeting, please contact

Simon Harper, Lead Democratic Services Adviser
☎: 01452 425230/fax: 425850/e-mail: simon.harper@gloucestershire.gov.uk

GENERAL ARRANGEMENTS

- (1) *Will Members please sign the attendance list*

EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is outside the main entrance to Shire Hall in Westgate Street. Please remain there and await further instructions.

