



Gloucestershire

COUNTY COUNCIL

CONSTITUTION COMMITTEE

3.00 pm

MONDAY

10 JUNE 2013

**Meeting Room 1 - Shire Hall,
Gloucester**

MEETING PAPERS



CONSTITUTION COMMITTEE

TIME: 3.00 pm
DATE: Monday 10th June, 2013
VENUE: Meeting Room 1 - Shire Hall, Gloucester

A G E N D A

ITEM	TOPIC	CONTACT
1.	Chairman To appoint a Chairman for the 2013-14 civic year.	
2.	Apologies for absence	Simon Harper
3.	Minutes (Pages 1 - 4) To approve the minutes of the meeting held on 5 March 2013.	Simon Harper
4.	Declaration of Interests Please see note (b) of the agenda.	Simon Harper
5.	Public Questions To answer any written public questions about matters which are within the powers and duties of the Committee. The closing date/time for receipt of questions is 10.00am on 3 June 2013. To answer any oral question(s) put by members of the public with the consent of the Chairperson. <i>Depending on the nature of the questions asked it may not be possible to provide a comprehensive answer at the meeting, in which case a written answer will be supplied as soon as reasonably possible after the meeting.</i>	Simon Harper
6.	Members' Questions To answer any written members' questions. The closing date/time for the receipt of questions is 10.00am on 3 June 2013.	Simon Harper
7.	Member Induction - Roles and powers of the Constitution Committee (Pages 5 - 6)	Jane Burns

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| 8. | Political Group Spokespersons (Pages 7 - 8)
William Alexander, Chairman of the Independent Remuneration Panel, to present the panel's recommendations on allowances for Political Group Spokespersons. | Simon Harper |
| 9. | Travelling allowances (Pages 9 - 10)
William Alexander, Chairman of the Independent Remuneration Panel, to present the panel's recommendations on travelling allowances for councillors on journeys to and from town and parish council meetings. | Simon Harper |
| 10. | Changes to the Constitution flowing from the recommendations of Mr Graham Garbutt (Pages 11 - 34) | Jane Burns |
| 11. | Changes to the Constitution
Following outcome of the May 2013 election, to consider any areas where changes may be required to the Constitution. | Jane Burns |
| 12. | Amendments to the Constitution (Pages 35 - 70) | Christine Wray |
| 13. | Future Meeting Dates
To discuss additional meeting dates for 2013. Next scheduled meeting is on 7 October 2013. | Simon Harper |

NOTES

- (a) **MEMBERSHIP** – Cllr Phil Awford, Cllr Colin Guyton, Cllr Mark Hawthorne, Cllr Jeremy Hilton, Cllr Paul Hodgkinson, Cllr Steve McHale, Cllr Ray Theodoulou, Cllr Lesley Williams and Cllr Will Windsor-Clive
- (b) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer: Jane Burns ☎01452 328472 /fax: 425149/e-mail: jane.burns@gloucestershire.gov.uk prior to the commencement of the meeting.
- (c) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect reports relating to any item on this Agenda or have any other general queries about the meeting, please contact
Simon Harper, Lead Democratic Services Adviser
☎: 01452 425230/fax: 425850/e-mail: simon.harper@gloucestershire.gov.uk

EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is outside the main entrance to Shire Hall in Westgate Street. Please remain there and await further instructions.

