



Gloucestershire

COUNTY COUNCIL

APPEALS COMMITTEE

ACCESS TO EDUCATION

1.00 pm

MONDAY 3RD JUNE, 2013

**Meeting Room 1&2 - Shire Hall,
Gloucester**

MEETING PAPERS



APPEALS COMMITTEE (ACCESS TO EDUCATION)

TIME: 1.00 pm
DATE: Monday 3rd June, 2013
VENUE: Meeting Room 1&2 - Shire Hall, Gloucester

A G E N D A

| ITEM | TOPIC | CONTACT |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 1. | Election of Chairperson To elect a chairperson for the meeting. | |
| 2. | Apologies for Absence | Alison Wantenaar Tel: 01452425094 |
| 3. | Minutes (Pages 1 - 2) To approve the minutes of the meeting held on 18 January 2012. | Alison Wantenaar Tel: 01452425094 |
| 4. | Public Questions To answer any written questions about matters which are within the power and duty of the Committee. The closing date and time for the receipt of questions is 5pm on Friday 24 th May 2013. To answer additional oral questions(s) put by members of the public asking written questions. Depending on the nature of the questions asked, it may not be possible to provide a comprehensive answer at the meeting, in which case a written answer will be supplied as soon as reasonably possible after the meeting. | Alison Wantenaar Tel: 01452425094 |
| 5. | Members' Questions To answer any written members' questions. The closing time and date for the receipt of questions is 5pm on Friday 24 th May 2013. | Alison Wantenaar Tel: 01452425094 |
| 6. | Functions and Duties of the Committee (Pages 3 - 4) To note the Authority's statutory duties and determine the make-up of panels, in particular those in respect of home to school transport. | Christine Wray Tel: 01452 426911 |

NOTES

(a) **MEMBERSHIP –**

Councillors Phil Awford, Tony Blackburn, David Brown, Bernard Fisher, Tim Harman, Barry Kirby, Sarah Lunnon, Brian Oosthuysen, Norman Stephens, Pam Tracey, Robert Vines, Stan Waddington, Bill Whelan, Lesley Williams and Suzanne Williams

(b) **DECLARATIONS OF INTEREST –** Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer: Jane Burns ☎01452 328472 /fax: 425149 jane.burns@gloucestershire.gov.uk prior to the commencement of the meeting.

(c) **INSPECTION OF PAPERS AND GENERAL QUERIES -** If you wish to inspect reports relating to any item on this Agenda or have any other general queries about the meeting, please contact

Alison Wantenaar Democratic Services Officer
☎: 01452 425094/fax: 425850/e-mail:
alison.wantenaar@gloucestershire.gov.uk

GENERAL ARRANGEMENTS

(1) *Will Members please sign the attendance list.*

EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is outside the main entrance to Shire Hall in Westgate Street. Please remain there and await further instructions.