

# GLOUCESTERSHIRE COUNTY COUNCIL

## APPEALS COMMITTEE

18 January 2012

**MINUTES** of the meeting of the Appeals Panel – Access to Education held at Cabinet Suite - Shire Hall, Gloucester on Wednesday 18th January, 2012 commencing at 2.00 pm.

### **Present:**

Cllrs: Cllr David Cooksley, Cllr Gerald Dee, Cllr Terry Hale, Cllr Ceri Jones, Cllr Brian Oosthuysen, Cllr Martin Quaile, Cllr Brian Robinson, Cllr Mike Sztymiak, Cllr Robert Vines, Cllr Bill Whelan, Cllr Kathy Williams, Cllr Lesley Williams and Cllr Suzanne Williams

**Apologies:** Cllr Ronald Edward Allen, Cllr Anthony James Blackburn, Cllr Peter A Braidwood and Cllr Philip McLellan

### **1. ELECTION OF CHAIRPERSON**

Cllr Whelan was elected chairperson for the meeting.

### **2. MINUTES**

#### **RESOLVED**

**That the minutes of the meeting held on 3 July 2009 be approved as a correct record and signed by the Chairperson.**

### **3. PUBLIC QUESTIONS**

No public questions were received.

### **4. MEMBERS' QUESTIONS**

No members' questions were received.

### **5. TERMS OF REFERENCE**

Following a recent audit of home to school transport appeals, it had been proposed that the description of the duties of the Appeals Committee in relation to such appeals be expanded. Presently at page 27 of the Constitution, paragraph 7 of Table 3.3 read: 'Appeals against refusal to supply free home to school transport'. It was noted that the amendment, if recommended, would then be passed to the Constitution Committee and ultimately to Council for ratification. Following discussion the recommendation was approved. It was therefore

## Appeals Committee

*Minutes subject to their acceptance as a correct record at the next meeting*

### RESOLVED

that the duties or purpose of the Appeals Committee when hearing home to school transport appeals should be as follows:

**7. Act as an independent appeal panel and assess appeals lodged by parents, guardians, carers and other professionals against the decision of the County Council to decline requests for transport**

- *with the following to be added as a note underneath Table 3.3:*

**For the purpose of hearing appeals relating to home to school transport there shall be a panel of three members taken from the 18 trained members on the committee.'**

### CHAIRPERSON

Meeting concluded at 14:30h