

PUBLIC SUMMARY of the meeting of the Appeals Panel – Access to Education held at Meeting Room 5 - Shire Hall, Gloucester on Friday 3rd July, 2009 commencing at 10.00 am.

**Present:**

Cllrs: Cllr Gerald Dee, Cllr Terry Hale, Cllr Philip McLellan,  
Cllr Robert Vines, Cllr Bill Whelan and Cllr Will Windsor-Clive

**Apologies:** Cllr Martin Edward Quaile, Cllr Mike Sztymiak and Cllr Suzanne Theresa Williams

**1. APPOINTMENT OF CHAIRPERSON**

It was proposed that Cllr Whelan be elected as Chairman. This was duly seconded.

**2. APOLOGIES FOR ABSENCE**

These were received from Councillors Sztymiak, V Smith and Quaile.

**3. MINUTES**

**RESOLVED**

**That the minutes of the meeting held on 8 June 2005 be approved as a correct record.**

**4. PUBLIC QUESTIONS**

No public questions were received.

**5. MEMBERS' QUESTIONS**

No members' questions were received.

**6. APPEAL COMMITTEE FUNCTIONS**

Members considered a report by the Director of Law and Administration that outlined the types of appeals for which the committee had responsibility. Members were asked to consider what arrangements they would like to put in place to hear appeals. A training session had been arranged following the meeting in respect of home to school transport appeals and on 24 July for Personnel Appeals. Training would be arranged as and when necessary for other appeals.

Following a discussion it was agreed that the appeals would be heard by a panel of three; a rota would be drawn up for the remainder of the year.

The Committee discussed arrangements for future appeal hearings and it was

## **Appeals Committee**

*Minutes subject to their acceptance as a correct record at the next meeting*

### **RESOLVED**

**That all appeal panels would consist of three members to hear individual appeals.**

### **CHAIRPERSON**

Meeting concluded at 10.14h