

CONSTITUTION COMMITTEE

MINUTES of the meeting of the Constitution Committee held on Tuesday 12th October, 2010 commencing at 3.00 pm.

PRESENT MEMBERSHIP:

Cllr Phil Awford	Cllr Ceri Jones
Cllr Mark Hawthorne	Cllr Steve McHale
Cllr Tony Hicks	Cllr Antonia Noble
Cllr Jeremy Hilton	Cllr Ray Theodoulou

Apologies: Cllr William Windsor-Clive

23. MINUTES

RESOLVED

THAT the minutes of the meeting held on 2 June 2010 be approved as a correct record and signed by the Chairman.

Update on Minute No. 22 – It was noted that the position in terms of appointing a staff representative to the Pensions Committee was being clarified and would be reported back to the next meeting of the Constitution Committee.

24. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Windsor-Clive.

25. PUBLIC QUESTIONS

No public questions were received.

26. MEMBERS' QUESTIONS

No Members' questions were received.

27. REPORT OF THE APPOINTMENTS COMMITTEE

The Committee considered a report from the Appointments Committee with regard to changes to the appointments process for recruiting to Senior Officer Roles.

In response to members' questions, Dilys Wynn explained that the changes arose following requests for a review from members of the appointments committee involved in the interview and selection process. The proposals recommended by the Appointments Committee are designed to make the process more efficient,

Minutes subject to their acceptance as a correct record at the next meeting

speedier and effective, ensuring that the council did not lose good applicants. The revised process had been considered at a Group Leaders meeting and amendments made to reflect the views expressed.

During the ensuing discussion it was agreed that 3 Members would sit on the interviewing panel and 2 substitutes could be appointed, the Group Leaders and all members of the Appointments Committee would be informed at the outset that recruitment to a particular post was taking place. Some members considered it important that a permanent Chairman should be appointed; however, it was felt that it would be more appropriate for the Leader to nominate the Chairman for each selection interview. This process would be reviewed and if necessary amended in due course.

RESOLVED

THAT the report be noted and amendments to the process be made as agreed.

To RECOMMEND to COUNCIL

THAT the Council's Constitution be amended to reflect the amendments to the duties of the Appointments Committee.

28. CHANGES TO THE CONSTITUTION BY THE MONITORING OFFICER

Christine Wray presented changes to the Constitution that had been made by the Monitoring Officer under delegated powers.

RESOLVED to RECOMMEND to COUNCIL

THAT changes to the Constitution as set out in the report be ratified.

CHAIRPERSON

Meeting concluded at 15:45