


<b>Appeals Board</b>	
<b>Friday 26 January 2024 at 11.00 am</b>	
<b>Chairman's Room - Shire Hall, Gloucester</b>	
<b>AGENDA</b>	

<b>1</b>	<b>APPOINTMENT OF CHAIRPERSON</b>	Joanne Bolton
<b>2</b>	<b>PUBLIC SUMMARY - (Pages 1 - 2)</b> To approve as a correct record the Public Summary of the meeting held on 1 December 2023.	Joanne Bolton
<b>3</b>	<b>PUBLIC QUESTIONS -</b> To answer any written public questions about matters which are within the powers and duty of the Board. The closing date/time for the receipt of questions is 10:00am on Friday 19 January 2024.  To answer any oral question(s) put by members of the public with the consent of the Chairperson.	Joanne Bolton
<b>4</b>	<b>MEMBERS' QUESTIONS -</b> To answer any written members' questions. The closing date/time for the receipt of questions is 10:00am on Friday 19 January 2024.	Joanne Bolton
<b>5</b>	<b>EXCLUSION OF PRESS AND PUBLIC -</b> The Board may wish to exclude the press and public from the meeting during consideration of the remaining item on the agenda in accordance with the provisions of section 100A of the Local Government Act 1972 which is:  <i>Information relating to any individual (Schedule 12A:1).</i> <i>Information which is likely to reveal the identity of an individual (Schedule 12A:2).</i> <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Schedule 12A:3).</i>	
<b>6</b>	<b>EXEMPT MINUTES - (Pages 3 - 8)</b>	Joanne Bolton

	To approve as a correct record the exempt minutes of the meetings held on 1 December 2023.	
7	<b>HEARING OF APPEALS</b> (Pages 9 - 26) To consider appeals in respect of charges for assistance with home to school transport.	Joanne Bolton
<b>Membership – Cllr Terry Hale, Cllr Beki Hoyland and Cllr Steve Robinson</b>		

- (a) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer, Rob Ayliffe ☎ 01452 328198 e-mail: [rob.ayliffe@gloucestershire.gov.uk](mailto:rob.ayliffe@gloucestershire.gov.uk)) prior to the start of the meeting.
- (b) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect minutes or reports relating to any item on this agenda or have any other general queries about the meeting, please contact: Joanne Bolton, Democratic Services Adviser ☎:01452 324197 e-mail: [joanne.bolton@gloucestershire.gov.uk](mailto:joanne.bolton@gloucestershire.gov.uk)
- (c) **GENERAL ARRANGEMENTS**

Please note that photography, filming and audio recording of Council meetings is permitted subject to the Local Government Access to Information provisions. Please contact Democratic Services (tel 01452 425230) to make the necessary arrangements ahead of the meeting. If you are a member of the public and do not wish to be photographed or filmed please inform the Democratic Services Officer on duty at the meeting.

**EVACUATION PROCEDURE** - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.





## **APPEALS BOARD**

**MINUTES of the meeting of the Appeals Board held on Friday 1 December 2023 commencing at 10.00 am.**

**PRESENT  
MEMBERSHIP:**

Cllr Terry Hale  
Cllr Alan Preest

Cllr Suzanne Williams

**22. APPOINTMENT OF CHAIRPERSON**

Councillor Preest was appointed as chairperson for the meeting.

**23. PUBLIC QUESTIONS -**

No public questions were received.

**24. MEMBERS' QUESTIONS -**

No member questions were received.

**25. PUBLIC SUMMARY -**

**Resolved**

**That the public minutes of the meeting held on the 13th October 2023 be approved as a correct record.**

**26. EXCLUSION OF PRESS AND PUBLIC -**

**RESOLVED**

**That the press and public be excluded from the meeting during consideration of the remaining items on the Agenda in accordance with provisions of Section 100A of the Local Government Act 1972 (Schedule 12A paras 4, 5 and 7 which are:**

- **Information relating to any particular application for and recipient of, or former recipient of any service provided by the authority.**

*Minutes subject to their acceptance as a correct record at the next meeting*

➤ **Information relating to any particular application for a recipient of former recipient of any financial assistance provided by the authority.**

➤ **Information relating to the financial or business affairs of any particular person (other than the authority).**

**27. EXEMPT MINUTES -**

**Resolved**

**That the exempt minutes of the meeting held on the 13th October 2023 be approved as a correct record.**

**28. HEARING OF APPEALS**

The Board considered three cases in respect of home to school transport.

**CHAIRPERSON**

Meeting concluded at 12.05 pm

# Agenda Item 6

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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# Agenda Item 7

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