

Constitution Committee	
Monday 10 June 2024 at 2.00 pm	
Committee Room - Shire Hall, Gloucester	
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AGENDA	

1	ELECTION OF CHAIR	Stephen Bace
2	ELECTION OF VICE CHAIR	Stephen Bace
3	APOLOGIES FOR ABSENCE	Chair
4	MINUTES (Pages 1 - 4) To approve the minutes of the meeting held on 11 March 2024.	Chair
5	PUBLIC QUESTIONS To answer any written public questions about matters which are within the powers and duties of the Committee. The closing date/time for receipt of questions is 10.00am on 3 June 2024.	Stephen Bace
6	MEMBERS' QUESTIONS To answer any written member questions about matters which are within the powers and duties of the Committee. The closing date/time for receipt of questions is 10.00am on 3 June 2024.	Stephen Bace
7	SCRUTINY TERMS OF REFERENCE (Pages 5 - 10) To consider the attached report reflecting suggested updates to the Scrutiny Committee Terms of Reference.	Rob Ayliffe

8	<p>GLOUCESTERSHIRE CITY REGION BOARD AND SCRUTINY ARRANGEMENTS (Pages 11 - 34)</p> <p>To consider the attached report.</p>	Rob Ayliffe
9	<p>EMPLOYEE CODE OF CONDUCT: REGISTRATION OF INTERESTS, GIFTS AND HOSPITALITY (Pages 35 - 54)</p> <p>To consider the proposed changes outlined in the attached report.</p>	Rob Ayliffe
10	<p>ARRANGEMENTS FOR GRANTING DISPENSATIONS FOR A MEMBER TO BE ABLE TO PARTICIPATE IN MEETINGS WHERE THEY HAVE A DISCLOSABLE PECUNIARY INTEREST (Pages 55 - 58)</p> <p>To consider the proposed changes outlined in the attached report.</p>	Rob Ayliffe
11	<p>NEO-NATAL CARE LEAVE FOR COUNCILLORS (Pages 59 - 66)</p> <p>To consider expanding the Members Parental Leave Scheme to make provision for neonatal care leave for councillors.</p>	Rob Ayliffe
12	<p>MONITORING OFFICER CHANGES (Pages 67 - 76)</p> <p>To note the attached reports:</p> <ul style="list-style-type: none"> • Changes to the Scheme of Delegation within the Council's Constitution • Changes to the Constitution – Executive Director of Corporate Resources 	Rob Ayliffe
<p>Membership – <i>Cllr John Bloxsom, Cllr Stephen Davies, Cllr Mark Hawthorne MBE (Chair), Cllr Colin Hay, Cllr Jeremy Hilton, Cllr Gill Moseley, Cllr David Norman MBE, Cllr Philip Robinson and Cllr Lynden Stowe</i></p>		

- (a) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Director of Policy, Performance and Governance, Rob Ayliffe ☎ 01452 328198 /fax: 425149/ e-mail: rob.ayliffe@gloucestershire.gov.uk) prior to the start of the meeting.
- (b) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect minutes or reports relating to any item on this agenda or have any other general queries about the meeting, please contact: Sophie Benfield, Senior Democratic Services Adviser ☎:01452 324094/fax: 425850/e-mail: sophie.benfield@gloucestershire.gov.uk
- (c) **GENERAL ARRANGEMENTS** – Please note that photography, filming and audio recording of Council meetings is permitted subject to the Local Government Access to Information provisions. Please contact Democratic Services (tel 01452 425230) to make the necessary arrangements ahead of the meeting. If you are a member of the public and do not wish to be photographed or filmed please inform the Democratic Services Officer on duty at the meeting.



EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.

