


Constitution Committee	
Monday 16 January 2023 at 2.00 pm	
Cabinet Suite - Shire Hall, Gloucester	
AGENDA	

1	APOLOGIES FOR ABSENCE	Chair
2	MINUTES (Pages 1 - 6) To approve the minutes of the meeting held on 10 October 2022.	Chair
3	PUBLIC QUESTIONS To answer any written public questions about matters which are within the powers and duties of the Committee. The closing date/time for receipt of questions is 10.00am on 9 January 2023.	Stephen Bace
4	MEMBERS' QUESTIONS To answer any written member questions about matters which are within the powers and duties of the Committee. The closing date/time for receipt of questions is 10.00am on 9 January 2023.	Stephen Bace
5	INDEPENDENT REMUNERATION PANEL 2022/23 REPORT (Pages 7 - 10)	Richard Blamey
6	CHANGES TO THE CONSTITUTION (Pages 11 - 18) This report includes recommended changes to the following: <ul style="list-style-type: none"> • Audit and Governance Committee Terms of Reference • Corporate Overview and Scrutiny Committee Terms of Reference • Protocol on Member and Officer attendance at meetings of other public authorities 	Rob Ayliffe

	<ul style="list-style-type: none"> • Scheme of Delegation • Articles of the Constitution • Contract Procedure Rules <p>And noting changes made by the Monitoring Officer.</p>	
7	INDEPENDENT REMUNERATION PANEL ALLOWANCES (Pages 19 - 22)	Rob Ayliffe
<p>Membership – Cllr John Bloxsom, Cllr Mark Hawthorne MBE (Chair), Cllr Colin Hay, Cllr Jeremy Hilton, Cllr Nick Housden, Cllr Gill Moseley, Cllr David Norman MBE, Cllr Philip Robinson and Cllr Lynden Stowe</p>		

- (a) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer, (Rob Ayliffe Tel:01452 328506/ e-mail: rob.ayliffe@gloucestershire.gov.uk) prior to the start of the meeting.
- (b) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect minutes or reports relating to any item on this agenda or have any other general queries about the meeting, please contact: Sophie Benfield, Senior Democratic Services Adviser ☎:01452 324094/ e-mail: sophie.benfield@gloucestershire.gov.uk
- (c) **GENERAL ARRANGEMENTS**
- 1 Members are required to sign the attendance list.
 - 2 Please note that substitution arrangements are in place for Scrutiny (see page 81 of the Constitution).
- (d) Please note that photography, filming and audio recording of Council meetings is permitted subject to the Local Government Access to Information provisions. Please contact Democratic Services (Tel 01452 324202) to make the necessary arrangements ahead of the meeting. If you are a member of the public and do not wish to be photographed or filmed please inform the Democratic Services Officer on duty at the meeting.

EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.

