



# Gloucestershire

COUNTY COUNCIL

Meeting papers

**Audit and Governance Committee**

**Friday 21 April 2023 at 10.00 am**

**Cabinet Suite - Shire Hall, Gloucester**



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## AGENDA

1	<b>APOLOGIES</b>	Andrea Griffiths
2	<b>DECLARATIONS OF INTEREST</b>	Andrea Griffiths
3	<b>PUBLIC QUESTIONS</b> To answer any written public questions about matters which are within the powers and duties of the Audit & Governance Committee. Up to 30 minutes is allowed for this item  The closing date for receipt of questions is 10am on Friday 14th April 2023	Andrea Griffiths
4	<b>MEMBER QUESTIONS</b>  The closing date for receipt of questions is 10am on Friday 14th April 2023	Andrea Griffiths
5	<b>MINUTES OF THE PREVIOUS MEETING</b> (Pages 1 - 10)  The Committee is asked to approve the minutes of the previous meeting held on the 20th January 2023	Andrea Griffiths
6	<b>GRANT THORNTON PROGRESS REPORT</b> (Pages 11 - 26)  The Committee is asked to note the report.	Alex Walling
7	<b>INTERNAL AUDIT PLAN 2023/24</b> (Pages 27 - 42)  The Committee is asked to agree the Internal Audit Plan 2023/24.	Piyush Fatania
8	<b>INTERNAL AUDIT ACTIVITY PROGRESS REPORT</b> (Pages 43 - 72)  The Committee is asked to note the report.	Piyush Fatania
9	<b>HEALTH &amp; SAFETY UPDATE REPORT</b> (Pages 73 - 74)  The Committee is asked to note the report.	Stuart Heggs
10	<b>EXCLUSION OF THE PRESS &amp; PUBLIC</b>	Cllr Colin Hay

	That in accordance with Section 100 A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following agenda items, because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12 A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public	
11	<b>EXEMPT MINUTES OF THE PREVIOUS MEETING</b> (Pages 75 - 84)  The Committee is asked to approve the exempt minutes of the previous meeting held on the 20th January 2023	Andrea Griffiths

**Membership** – Cllr Matt Babbage, Cllr John Bloxsom, Cllr Tim Harman, Cllr Colin Hay (Chairman), Cllr Alex Hegenbarth, Cllr Stephen Hirst, Cllr Mark Mackenzie-Charrington, Cllr Alan Preest, Cllr Brian Tipper, Cllr Chloe Turner and Cllr Dr David Willingham

**Co-Opted Member** - David Clowes

- (a) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer (Rob Ayliffe ☎01452 328506 e-mail: [rob.ayliffe@gloucestershire.gov.uk](mailto:rob.ayliffe@gloucestershire.gov.uk)) prior to the start of the meeting.
- (b) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect Minutes or Reports relating to any item on this agenda or have any other general queries about the meeting, please contact:  
Andrea Griffiths, Senior Democratic Services Officer  
☎:01452 324206/e-mail: [andrea.griffiths@gloucestershire.gov.uk](mailto:andrea.griffiths@gloucestershire.gov.uk)

**EVACUATION PROCEDURE** - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.

