

Constitution Committee

Monday 18 January 2021 at 2.00 pm

Please note that this meeting will be held remotely and can be viewed on the County Council website at www.gloucestershire.gov.uk



AGENDA

1	APOLOGIES FOR ABSENCE	Chair
2	MINUTES (Pages 1 - 4) To approve the minutes of the meeting held on 12 October 2020.	Chair
3	PUBLIC QUESTIONS To answer any written public questions about matters which are within the powers and duties of the Committee. The closing date/time for receipt of questions is 10.00am on 11 January 2021.	Chair
4	MEMBERS' QUESTIONS To answer any written members' questions. The closing date/time for the receipt of questions is 10.00am on 11 January 2021.	Chair
5	WRITTEN ANSWERS TO SUPPLEMENTARY QUESTIONS To consider amending the wording of the following paragraphs: PROCEDURAL STANDING ORDERS 9. QUESTIONS BY MEMBERS 9.5.3 If the information required is not easily available a written answer will be sent to the questioner and circulated to all Members of the Council. <i>Supplementary written answers will be provided within a reasonable time and published as a supplementary document with the original meeting papers no later than 4 weeks after the meeting.</i> CABINET PROCEDURE RULES	Chair

	<p>9. QUESTIONS AT CABINET MEETINGS</p> <p>9.8.3 If the information required is not easily available, a written answer will be sent to the questioner and circulated to all Cabinet Members. <i>Supplementary written answers will be provided within a reasonable time and published as a supplementary document with the original meeting papers no later than 4 weeks after the meeting.</i></p>	
<p>6</p>	<p>MONITORING OFFICER CHANGES (Pages 5 - 26)</p> <p>To consider the attached report.</p>	<p>Rob Ayliffe</p>
<p>Membership – Cllr Richard Boyles, Cllr Mark Hawthorne MBE (Chair), Cllr Colin Hay, Cllr Nigel Moor, Cllr John Payne, Cllr Nigel Robbins OBE, Cllr Lynden Stowe, Cllr Lesley Williams MBE and Cllr Will Windsor-Clive</p>		

- (a) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Acting Monitoring Officer, (Rob Ayliffe Tel:01452 328506/ e-mail: rob.ayliffe@gloucestershire.gov.uk) prior to the start of the meeting.
- (b) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect minutes or reports relating to any item on this agenda or have any other general queries about the meeting, please contact: Sophie Benfield, Democratic Services Adviser
☎:01452 324094/ e-mail: sophie.benfield@gloucestershire.gov.uk
- (c) **GENERAL ARRANGEMENTS**
 - 1 Members are required to sign the attendance list.
 - 2 Please note that substitution arrangements are in place for Scrutiny (see page 81 of the Constitution).
- (d) Please note that photography, filming and audio recording of Council meetings is permitted subject to the Local Government Access to Information provisions. Please contact Democratic Services (Tel 01452 324202) to make the necessary arrangements ahead of the meeting. If you are a member of the public and do not wish to be photographed or filmed please inform the Democratic Services Officer on duty at the meeting.

