



Meeting papers

Gloucestershire Joint Waste Committee

Tuesday 4 October 2016 at 10.00 am

Cabinet Suite - Shire Hall, Gloucester

Gloucestershire Joint Waste Committee	 joint waste team <small>waste, recycling and street care</small>
Tuesday 4 October 2016 at 10.00 am	
Cabinet Suite - Shire Hall, Gloucester	
AGENDA	

13	SERVICE/ACTION PLAN UPDATE (Pages 1 - 8) The committee to receive a presentation.	Steve Read
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Membership – *Cllr Ray Theodoulou (Gloucestershire County Council) and Cllr Stan Waddington (Gloucestershire County Council) Cllr Sue Coakley (Cotswold District Council), Cllr Chris Coleman (Cheltenham Borough Council), Cllr Jim Mason (Tewkesbury Borough Council), Cllr Helena McCloskey (Cheltenham Borough Council), Cllr Brian Robinson (Forest of Dean District Council), Cllr Marilyn Smart OBE (Forest of Dean District Council), Cllr Tina Stevenson (Cotswold District Council) and Cllr Mark Williams (Tewkesbury Borough Council)*

Co-Opted Members - *Cllr Paul Denney (Stroud District Council), Cllr Kate Haigh (Gloucester City Council) and Cllr Simon Pickering (Stroud District Council)*

- (a) **DECLARATIONS OF INTEREST** – Please declare any disclosable pecuniary interests or personal interests that you may have relating to specific matters which may be discussed at this meeting, by signing the form that will be available in the Cabinet Suite. Completing this list is acceptable as a declaration, but does not, of course, prevent members from declaring an interest orally in relation to individual agenda items. The list will be available for public inspection.

Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer (Jane Burns ☎ 01452 328472, email jane.burns@gloucestershire.gov.uk) prior to the start of the meeting.

- (b) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect minutes or reports relating to any item on this agenda or have any other general queries about the meeting, please contact: Andrea Clarke, Senior Democratic Services Adviser ☎:01452 324203/fax: 425850/e-mail: andrea.clarke@gloucestershire.gov.uk

(c) **Co-opted Members**

Gloucester City and Stroud District Councils may each nominate up to two Co-opted Members to attend and participate in the Committee’s meetings. Co-opted Members may

take a full part in public debate where they are present, but may not vote. In the event of the Committee discussing confidential “exempt” non–public items the general presumption is that co-opted members shall leave the meeting, although should a co-opted member make a case to stay, this may be waived at the Chairman’s discretion provided no voting member raises an objection. Co-opted Members may, in such circumstances, be asked to leave the meeting while the Chairman seeks views from Voting Members.

(d) GENERAL ARRANGEMENTS

1. Members are asked to sign the attendance list.
2. Substitution of members – Where a substitute member takes the place of a committee member who is an executive member of the appointing partner authority the substitute member must also be a member of the executive.
3. Quorum - The quorum for a meeting shall be five committee members, which shall include at least one member appointed by each of the five different partner authorities. No business shall be transacted unless quorum is reached. If quorum is not reached within 30 minutes of the start of the meeting, (or if quorum ceases to be present during a meeting), the meeting shall be adjourned to the same time and venue within five working days of the meeting or to a date determined by the Chairman.

EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.



Joint Waste Team Action Plan Update

4th October 2016

Cotswold - Waste & Recycling Collection Day Changes

- New waste and recycling collection zones went live on 19th September
- Affecting approximately 70% of households
- Done to improve the efficiency of the service
- Anticipated benefits include –
 - ✓ absorption of the large increase in property numbers over the past few years without additional cost
 - ✓ increased resilience with all vehicles now operating in the same area so can cover breakdowns more easily
 - ✓ easier to supervise by Ubico management teams
- Minor issue with address lists - quickly rectified
- No major issues arising to date

Cheltenham BC - Redesign & Round Optimisation

- Members currently appraising service options available
- Will involve some degree of change as current vehicle type no longer manufactured
- Consultation on overall service with residents completed with c1,900 respondents
- Further consultation is pending outcome of shortlisted service options
- Feedback will be considered as part of identifying a preferred option to recommend to Cabinet & Council
- Target implementation is September 2017

Household Recycling Centres

- GCC as Ubico Shareholder
 - Legal agreement signed
 - Leases agreed
- Operator change on Sunday 7th August
 - Sites permits and operations switched from Kier
 - New vehicles servicing the sites
 - Staff TUPE'd from Kier Ltd
 - Agency staff arrangements continued
 - Contracts established for recyclable materials
 - Audits of sites and materials
 - Equipment handed over
 - JWT staff on site in case of issues

Tewkesbury BC – Fleet Procurement

- Waste services, street cleansing and grounds maintenance
- Switch from lease and maintenance contract to capital purchase
- Combination of ESPO framework and Crown Commercial Service
- ESPO tenders received and all specifications fulfilled
- Evaluation and moderation w/c 3 October and award mid October
- Delivery 31 March 2017

Tewkesbury BC – MRF Procurement

- Collection, Sorting and Sale of Mixed Dry Recycling tender
- 4 (+1+1+1) year term
- OJEU notice 10 August - 10 expressions of interest
- PQQ deadline 21 September - 5 submissions
- Tender submission deadline - 30 November
- Contract award - 11 January 2017
- Contract start - 14 April 2017

Forest of Dean DC Service Change

- Implemented on 1 August
- Move from Fortnightly to Weekly recycling
- New vehicle fleet - Romaquips



Forest of Dean DC Service Change

- Cardboard, plastic bottles and textiles added to kerbside service
- Small electricals collected fortnightly
- Scheme has attracted previous non participants
- Average monthly recycling tonnage from kerbside and bring banks for 2015/16 – 423 tonnes
- August recycling tonnage from kerbside and bring banks – 641 tonnes

