



CONSTITUTION COMMITTEE

TIME: 2.00pm
DATE: Friday, 16 January 2009
VENUE: Chairman's Room, Shire Hall, Gloucester

A G E N D A

ITEM	TOPIC	CONTACT
1.	MINUTES OF PREVIOUS MEETING – To approve the minutes of the meeting held on 5 November 2008.	Sharon Clutterbuck (01452) 425286
2.	APOLOGIES FOR ABSENCE	Sharon Clutterbuck (01452) 425286
3.	PUBLIC QUESTIONS – To answer any written public questions about matters, which are within the powers and duty of the Committee. The closing date/time for the receipt of questions is 10.00 am on Friday, 9 January 2009. To answer any oral question(s) put by members of the public with the consent of the Chairperson.	Sharon Clutterbuck (01452) 425286
4.	MEMBERS' QUESTIONS – To answer any written members' questions. The closing date/time for the receipt of questions is 10.00 am on Friday, 9 January 2009.	Sharon Clutterbuck (01452) 425286
5.	MEMBERS ALLOWANCES – REPORT OF THE INDEPENDENT REMUNERATION PANEL	Sharon Clutterbuck (01452) 425286

6. **AMENDMENTS TO THE CONSTITUTION ARISING FROM THE RESTRUCTURING OF CABINET ROLES AND RESPONSIBILITIES AND CHANGES MADE BY THE DIRECTOR OF LAW AND ADMINISTRATION UNDER HIS DELEGATED POWERS**

Christine Wray
(01452) 426911

NOTES

- (a) **MEMBERSHIP** – Cllrs Allen, Dunrossil, Evans, Gillams, Hilton, Hogan, Jones, K Williams & Noble
- (b) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer (Nigel Roberts ☎01452 425201/fax: 426790/e-mail: nigel.roberts@gloucestershire.gov.uk) prior to the commencement of the meeting.
- (c) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect reports relating to any item on this Agenda or have any other general queries about the meeting, please contact Sharon Clutterbuck, Principal Democratic Services Officer ☎: 01452 425286/fax: 425850/e-mail: sharon.clutterbuck@gloucestershire.gov.uk.

GENERAL ARRANGEMENTS

- (1) Will Members please sign the attendance list.

EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.