



## CONSTITUTION COMMITTEE

**TIME:** 3.00pm  
**DATE:** Wednesday, 5 November 2008  
**VENUE:** Chairman's Room, Shire Hall, Gloucester

### A G E N D A

ITEM	TOPIC	CONTACT
1.	<b>MINUTES OF PREVIOUS MEETING</b> – To approve the minutes of the meeting held on 11 June 2008.	Sharon Clutterbuck (01452) 425286
2.	<b>APOLOGIES FOR ABSENCE</b>	Sharon Clutterbuck (01452) 425286
3.	<b>PUBLIC QUESTIONS</b> – To answer any written public questions about matters, which are within the powers and duty of the Committee. The closing date/time for the receipt of questions is <b>10.00 am on Wednesday, 29 October 2008.</b>  To answer any oral question(s) put by members of the public with the consent of the Chairperson.	Sharon Clutterbuck (01452) 425286
4.	<b>MEMBERS' QUESTIONS</b> – To answer any written members' questions. The closing date/time for the receipt of questions is <b>10.00 am on Wednesday, 29 October 2008.</b>	Sharon Clutterbuck (01452) 425286
5.	<b>REVIEW OF PROCESS FOR EMPLOYMENT RELATED APPEALS</b>	Sue Scrivens (01452) 427672
6.	<b>CHANGES TO THE COUNCIL'S EXECUTIVE ARRANGEMENTS REQUIRED BY THE LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007</b>	Christine Wray (01452) 426911

7. **AMENDMENTS TO THE COUNCIL'S  
CONSTITUTION**

Christine Wray  
(01452) 426911

**NOTES**

- (a) **MEMBERSHIP** – Cllrs Allen, Dunrossil, Evans, Gillams, Hilton, Hogan, Jones, K Williams & Noble
- (b) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer (Nigel Roberts ☎01452 425201/fax: 426790/e-mail: [nigel.roberts@gloucestershire.gov.uk](mailto:nigel.roberts@gloucestershire.gov.uk)) prior to the commencement of the meeting.
- (c) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect reports relating to any item on this Agenda or have any other general queries about the meeting, please contact Sharon Clutterbuck, Principal Democratic Services Officer  
☎: 01452 425286/fax: 425850/e-mail: [sharon.clutterbuck@gloucestershire.gov.uk](mailto:sharon.clutterbuck@gloucestershire.gov.uk).

**GENERAL ARRANGEMENTS**

- (1) Will Members please sign the attendance list.

**EVACUATION PROCEDURE** - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.