

# Audit and Governance Committee

**Date:** 11<sup>th</sup> October 2019

**Agenda No:**

<b>Title of Report:</b>	Proposed Independent Member Recruitment Pack.
<b>Context</b>	<p>The Chartered Institute of Public Finance and Accountancy, CIPFA, have produced revised guidance on the function and operation of audit committees; “Audit Committees in Local Authorities and Police, 2018 edition”. The guidance represents CIPFA’s view of best practice for Audit Committees in local authorities throughout the UK and replaces the Position Statement of Audit Committees in Local Government issued in 2013.</p> <p>In the guidance, CIPFA provide a suggested self-assessment against recommended practice. By reviewing the Committee’s effectiveness against a good practice self-assessment on an annual basis, the Committee can demonstrate a high degree of performance and evidence that the Committee is soundly based with a knowledgeable membership that is not impaired in any way.</p> <p>A workshop was held on 17<sup>th</sup> May 2019 to enable members of the Committee to undertake a self assessment against the good practice principles.</p> <p>The Committee approved the action plan resulting from the effectiveness review, including the appointment of an independent member, at its meeting on 26<sup>th</sup> July 2019.</p>
<b>Purpose of Report:</b>	This report provides the Committee with the proposed Independent Member recruitment pack.
<b>Recommendations:</b>	<ol style="list-style-type: none"> <li>1. That the proposed recruitment pack be recommended to the Constitution Committee on 14<sup>th</sup> October 2019 for approval; and</li> <li>2. The interview panel comprises the Chair and Vice Chair of the Audit and Governance Committee, the Head of Democratic Services and the Head of Audit Risk Assurance.</li> </ol>
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<b>Key Risks</b>	Failure to deliver effective governance will impact on the ability of the Council to achieve its vision, outcomes and priorities.