

GHWB Terms of Reference

In accordance with the requirements of the Health & Social Care Act 2012 (“the Act”) the Council has established the Health and Wellbeing Board as a committee of the Council. Its duties/terms of reference are:

1.	For the purpose of advancing the health and wellbeing of the people of Gloucestershire to encourage persons who arrange for the provision or delivery of any health or social care services in the county to work in an integrated manner
2.	To encourage persons who arrange for the provision of any health or social care services in the county and persons who arrange for the provision or delivery of any health-related services in the county to work closely together.
3.	Pursuant to section 116 of the Local government and Public Involvement in Health Act 2007 to prepare and publish a joint strategic needs assessment for the county
4.	To prepare and publish a strategy for meeting the needs identified in the joint strategic needs assessment and ensuring a strategic planning framework is in place
5.	To provide such advice, assistance or other support as it thinks appropriate for the purpose of encouraging the making of arrangements under section 75 of the National Health Service Act 2006 in connection with the provision of such services
6.	To encourage persons who arrange for the provision or delivery of any health-related services in the county to work closely with the Board

Membership of the Health and Wellbeing Board comprises:

- ~~County Council Cabinet Member for Health and Wellbeing, Gloucestershire County Council (or equivalent) (Chair)~~
- ~~County Council Cabinet Member for Vulnerable Adults and Commissioning (Chair)~~
- Chair of Clinical Commissioning Gloucestershire ~~(Deputy Chair)~~
- Additional Clinical Commissioning Gloucestershire member
- Accountable Officer of Clinical Commissioning Gloucestershire
- A District Council elected representative from Leadership Gloucestershire
- ~~County Council Cabinet Member for Vulnerable Families, Gloucestershire County Council (or equivalent) Children and Young People~~
- ~~County Council Cabinet Member for Adult Social Care~~

- [County Council Cabinet Member for Public Health and Communities](#)
- ~~[County Council Liberal Democratic Spokesperson for Public Health and Communities](#)~~
- ~~[County Council Labour Spokesperson for Public Health and Communities](#)~~
- The Director of Adult Social Services, Gloucestershire County Council
- The Director of Children's Services, Gloucestershire County Council
- Police and Crime Commissioner
- The Director of Public Health, Gloucestershire County Council
- A representative of the local HealthWatch
- A representative of the NHS Commissioning Board Local Area Team
- A District Council Chief Officer and link for housing related business
- Chair of Gloucestershire Care Services NHS Trust
- Chair of 2gether NHS Foundation trust
- Chair of Gloucestershire Hospitals NHS Foundation Trust
- [Chief Constable of Gloucestershire](#)
- [Chief Fire Officer for Gloucestershire](#)

Note 1: Political proportionality will not be applied

Note 2: Voting – Individual members of the Board shall be non-voting. Instead each member organisation or group of organisations will have one vote. The nominee of each organisation must be present to vote. There will be no absence voting provision. The Chair will have the casting vote on behalf of his or her organisation.

Voting organisations are:

- Gloucestershire Clinical Commissioning Group, Gloucestershire Care Services NHS Trust, Gloucestershire Hospitals NHS Foundations Trust and 2gether NHS Foundation Trust
- Gloucestershire County Council
- HealthWatch
- District Councils (one vote for all six)
- NHS England
- PCC and Gloucestershire Constabulary

Note 3: For the purpose of enabling it to carry out its functions the Health and Wellbeing Board may request the Council, the Local Healthwatch, the Clinical Commissioning Group or other member of the Board to supply it with information specified in the request.

Note 4: Terms of Office – Each term of office will run for the term of the County Council unless a member organisation advises otherwise.

Note 5: Substitutions: There will be no substitutions, if an organisation is unable to

Appendix A

send its representative a named substitute may be nominated for that meeting only. Notice of this shall be given by the absent Board member to the committee administrator in advance of the meeting. Ideally a weeks' notice shall be given to allow all Board members to be advised of the substitution. Procedural Standing Order 4 shall not apply.

Note 6: Quorum: The quorum for meetings of the Health and Wellbeing Board is that one quarter of the membership be present and at least 4 be voting member organisations.