

Audit and Governance Committee

Friday 25 January 2019 at 10.00 am

Cabinet Suite - Shire Hall, Gloucester



AGENDA

1	APOLOGIES	Andrea Griffiths
2	DECLARATIONS OF INTEREST Members of the Committee are invited to declare any pecuniary or personal interests relating to specific matters on the agenda. Please see note (b) at the end of the agenda.	Andrea Griffiths
3	MINUTES (Pages 1 - 14) To approve the minutes of the meeting held on the 12 th October 2018	Andrea Griffiths
4	GRANT THORNTON AUDIT PLAN (Pages 15 - 44) The Committee is asked to note the reports.	Peter Barber
5	GRANT THORNTON AUDIT PROGRESS REPORT (Pages 45 - 60) The Committee is asked to note the report.	Peter Barber
6	CAPITAL, TREASURY AND INVESTMENT STRATEGY (Pages 61 - 90) The Committee is asked to consider, and comment as appropriate, on the proposed strategies for 2019/20, including the Minimum Revenue Provision Policy.	Kathy Oakey

7	<p>ANNUAL GOVERNANCE STATEMENT IMPROVEMENT PLAN 2017/18 UPDATE (Pages 91 - 128)</p> <p>The Committee is asked to review and consider the actions taken to address the governance improvement areas identified, including the GFRS Action Plan.</p>	Theresa Mortimer
8	<p>INTERNAL AUDIT ACTIVITY PROGRESS REPORT 2018/19 (Pages 129 - 150)</p> <p>The Committee is asked to note the report.</p>	Theresa Mortimer
9	<p>OPEN CONTRACTING REPORT (Pages 151 - 170)</p> <p>To note the report and to consider any required actions.</p>	Jane Burns
10	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>THAT in accordance with Section 100 A (4) of the Local Government Act 1972 the public be excluded from the meeting for the business specified in agenda item 13 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 3 and 7 of Part 1 of Schedule 12 A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.</p>	Cllr Brian Oosthuysen
11	<p>MANAGEMENT UPDATE (Pages 171 - 174)</p> <p>The Committee is asked to note the report.</p>	Theresa Mortimer
<p>Membership – <i>Cllr Colin Hay, Cllr David Norman MBE, Cllr Brian Oosthuysen (Chairman), Cllr Shaun Parsons, Cllr John Payne, Cllr Alan Preest, Cllr Keith Rippington, Cllr Nigel Robbins OBE, Cllr Brian Tipper and Cllr Will Windsor-Clive</i></p>		

(a) **DECLARATIONS OF INTEREST** – Members requiring advice or clarification about whether to make a declaration of interest are invited to contact the Monitoring Officer (Jane Burns ☎01452 328472 /fax: 425149/ e-mail: Jane.Burns@gloucestershire.gov.uk) prior to the start of the meeting.

(b) **INSPECTION OF PAPERS AND GENERAL QUERIES** - If you wish to inspect Minutes or Reports relating to any item on this agenda or have any other general queries about the meeting, please contact:
 Andrea Griffiths, Democratic Services Officer
 ☎:01452 324206/e-mail: andrea.griffiths@gloucestershire.gov.uk



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EVACUATION PROCEDURE - in the event of the fire alarms sounding during the meeting please leave as directed in a calm and orderly manner and go to the assembly point which is **outside the main entrance to Shire Hall in Westgate Street**. Please remain there and await further instructions.

